SECURITIES AND EXCHANGE COMMISSION

SEC FORM - ACGR

ANNUAL CORPORATE GOVERNANCE REPORT

GENERAL INSTRUCTIONS

(A) Use of Form ACGR

This SEC Form shall be used to meet the requirements of the Revised Code of Corporate Governance.

(B) Preparation of Report

These general instructions are not to be filed with the report. The instructions to the various captions of the form shall not be omitted from the report as filed. The report shall contain the numbers and captions of all items. If any item is inapplicable or the answer thereto is in the *negative*, an appropriate statement to that effect shall be made. Provide an explanation on why the item does not apply to the company or on how the company's practice differs from the Code.

(C) Signature and Filing of the Report

- A. Three (3) complete set of the report shall be filed with the Main Office of the Commission.
- B. At least one complete copy of the report filed with the Commission shall be manually signed.
- C. All reports shall comply with the full disclosure requirements of the Securities Regulation Code.
- D. This report is required to be filed annually together with the company's annual report.

(D) Filing an Amendment

Any material change in the facts set forth in the report occurring within the year shall be reported through SEC Form 17-C. The cover page for the SEC Form 17-C shall indicate "Amendment to the ACGR".

SECURITIES AND EXCHANGE COMMISSION

SEC FORM – ACGR

ANNUAL CORPORATE GOVERNANCE REPORT

- 1. Report is filed for the year ended: December 31, 2016
- 2. Exact Name of Registrant as Specified in its Charter: INTEGRATED MICRO-ELECTRONICS, INC.
- 3. Address of principal office: North Science Avenue, Laguna Technopark-Special Economic Zone (LT-SEZ), Bo. Biñan, Laguna
 Postal Code: 4024
- 4. SEC Identification Number: 94419
- 5. Industry Classification Code: (SEC Use Only)
- 6. BIR Tax Identification Number: 000-409-747-000
- 7. Issuer's Telephone number, including area code: (632) 756-6840
- 8. Former name or former address, if changed from the last report: **Not Applicable**

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A. BOARD MATTERS

1) Board of Directors

Number of Directors per Articles of Incorporation	11
Actual number of Directors for the year	11

(a) Composition of the Board

Complete the table with information on the Board of Directors:

Director's Name	Type [Executive (ED), Non- Executive (NED) or Independent Director (ID)]	If nominee, identify the principal	Nominator in the last election (if ID, state the relationshi p with the nominator)	Date first elected	Date last elected (if ID, state the number of years served as ID) ¹	Elected when (Annual /Special Meeting)	No. of years served as director
Jaime Augusto Zobel de Ayala	NED			January 1995			20
Fernando Zobel de Ayala	NED			January 1995			20
Delfin L. Lazaro	NED			May 2000			15
Arthur R. Tan	ED	July 2001		14			
Jose Ignacio A. Carlos	NED			December 2006 April 8, 2016		9	
Rafael Ma. C. Romualdez	NED			May 1997			19
Jose Teodoro K. Limcaoco	NED			April 2016	.	Annual Meeting	Less than 1 yr
John Eric T. Francia	NED			July 2010			5
Gilles Bernard	ED			June 23 2016	June 23 2016		Less than 1yr
Hiroshi Nishimura	ID			April 2010	5 yrs.		5
Edgar O. Chua	ID			April 2014	2 yrs.		2
Alelie T. Funcell	ID			April 2010	5 yrs.		5

Mr. Frederick L. Blancas, a shareholder of the Company, formally nominated all the 11 candidates. Mr. Blancas is not related to any of the nominees including the nominees for independent directors.

On June 23, 2016, the Board of Directors at its regular meeting held on that day elected Global Chief Operating Officer, Mr. Gilles Bernard as director and President of the Company. He succeeded Mr. John Eric T. Francia as Director and Arthur R. Tan as President.

Profiles of our Board of Directors:

Jaime Augusto Zobel de Ayala, Filipino, 57, has served as Chairman of the Board of Directors of IMI since January 1995. He holds the following positions in publicly listed companies: Chairman and CEO of Ayala Corporation; Chairman of Globe Telecom, Inc. and Bank of the Philippine Islands; and Vice Chairman of Ayala land, Inc. and Manila Water Company, Inc. He is also the Chairman of Ayala Education, Ayala Retirement Fund Holdings, Inc., AC Industrial Technology Holdings, Inc. and Asiacom Philippines, Inc.; Co-Chairman of Ayala Foundation, Inc. and Ayala Group Club, Inc.; Director of Alabang Commercial Corporation, Ayala International Pte. Ltd., AC Energy Holdings, Inc., Ayala Healthcare Holdings, Inc., Livelt Investments Limited, AI North America, Inc., and AG Holdings Limited; Chairman of Harvard Business School Asia-Pacific Advisory Board; and member of the Harvard Global Advisory Council, Mitsubishi Corporation International Advisory Committee, JP Morgan International Council, and Endeavor Philippines. He was the Philippine Representative to the Asia Pacific Economic Cooperation (APEC) Business Advisory Council from 2010 to December 2015. He graduated with B.A. in Economics (Cum Laude) from Harvard College in 1981 and obtained an MBA from the Harvard Graduate School of Business Administration in 1987. In 2007, he received the Harvard Business School Alumni Achievement Award, the school's highest

¹ Reckoned from the election immediately following January 2, 2012.

recognition. He was a recipient of the Presidential Medal of Merit in 2009 for enhancing the prestige and honor of the Philippines both at home and abroad. In 2010, he was bestowed the Philippine Legion of Honor, with rank of Grand Commander, by the President of the Philippines in recognition of his outstanding public service. In 2015, he received the Order of Mabini, with rank of Commander, for his vital contributions during the Philippines' hosting of the Asia Pacific Economic Cooperation (APEC) Summit.

Arthur R. Tan, Filipino, 57, is a member of the Board of Directors of IMI since July 2001. He has been the Chief Executive Officer of IMI since April 2002. Concurrently, he is a Senior Managing Director of Ayala Corporation and a member of the Ayala Group Management Committee. He is also the Chairman of the Board and Chief Executive Officer of PSi Technologies Inc., President and Executive Officer of Speedy-Tech Electronics Ltd.; and Group President and Chief Executive Officer of AC Industrial Technology Holdings, Inc. He was the President of IMI from April 2002 to June 23, 2016. Prior to IMI, he was the Northeast Area Sales Manager and Acting Design Center Manager of American Microsystems Inc. (Massachusetts, USA), from 1994 to 1998, of which he became the Managing Director for Asia Pacific Region/Japan from 1998 to 2001. He graduated with B.S. in Electronics Communications Engineering degree from Mapua Institute of Technology in 1982 and attended post graduate programs at the University of Idaho, Singapore Institute of Management, IMD and Harvard Business School.

Gilles Bernard, French, 59, has been a Director and the President of IMI since June 23, 2016, and the Global Chief Operating Officer of IMI since February 2016. He holds this position on top of his role as Head of Global Operations Support. Concurrently, he is also the President of PSi Technologies Inc., a semiconductor assembly and test subsidiary of IMI. Before this movement, he was the COO for Europe and Mexico operations and Head of Global Operations support overseeing global Materials Management, Quality, Sales and Key Strategic Accounts Management. Prior to joining IMI, he was the General Manager of EPIQ NV from 1995 up to 2001, before he assumed the CEO post in 2001. He held this position until EPIQ NV's acquisition in 2011. He started his career as a development engineer and later on became D & D Manager of passive components division of Thomson. He then moved to the SMEE subsidiary of Mitsubishi Corporation as Quality Manager of SMEE. He finished a degree in Engineering and obtained a Master's Degree in Physics and Chemistry from Paris 13th University in 1976.

Fernando Zobel de Ayala, Filipino, 56, has served as a director of IMI since January 1995. He holds the following positions in publicly listed companies: Director, President and Chief Operating Officer of Ayala Corporation; Chairman of Ayala Land, Inc. and Manila Water Company, Inc.; and Director of Bank of The Philippine Islands and Globe Telecom, Inc. He is the Chairman of AC International Finance Ltd., Ayala International Holdings Limited, Accendo Commercial Corporation, Alabang Commercial Corporation, Automobile Central Enterprises, Inc., AC Industrial Technology Holdings, Inc., Liontide Holdings, Inc., AC Energy Holdings, Inc., Ayala Healthcare Holdings, Inc. and Hero Foundation, Inc.; Co-Chairman of Ayala Foundation, Inc. and Ayala Group Club, Inc.; Vice Chairman of Ceci Realty, Inc., Vesta Property Holdings, Inc., Aurora Properties, Inc., Columbus Holdings, Inc. Emerging City Holdings, Inc., Fort Bonifacio Development Corporation, and Bonifacio Land Corporation; Director of Livelt Investments, Ltd., Asiacom Philippines, Inc., AG Holdings Limited, Ayala International Holdings Limited, AI North America, Inc., AC Infrastructure Holdings Corporation, Ayala Retirement Fund Holdings, Inc. , Honda Cars Philippines, Inc., Isuzu Philippines Corporation, Pilipinas Shell Petroleum Corp., Manila Peninsula and Habitat for Humanity International; Member of the INSEAD East Asia Council, World Presidents' Organization, Habitat for Humanity International, Asia Philanthropy Circle, TATE Asia Pacific Acquisitions Committee and The Metropolitan Internal Council; Chairman of Habitat for Humanity's Asia-Pacific Capital Campaign Steering Committee; and Member of the Board of Trustees of Caritas Manila, Pilipinas Shell Foundation, National Museum, Asia Society . He graduated with B.A. Liberal Arts at Harvard College in 1982 and holds a CIM from INSEAD, France.

Jose Ignacio A. Carlos, Filipino, 47, has been a Director of IMI since December 2006. Concurrently, he is the President of Polymer Products Philippines, Inc. and AVC Chemical Corporation. He is also a member of the Board of Directors of Resins, Inc., Riverbanks Development Corporation, Mindanao Energy Systems, Inc., Cagayan Electric Power and Light Co., and Philippine Iron Construction and Marine Works, Inc. He earned a BS Management degree from the Ateneo de Manila University in 1991 and finished Masters of Business Administration at the Johnson Graduate School of Management Cornell University in 1999.

Delfin L. Lazaro, Filipino, 70, has served as member of the Board of IMI since May 2000. He holds the following positions in publicly listed companies: Director of Ayala Corporation, Ayala Land, Inc., Manila Water Company, Inc., and Globe Telecom, Inc.. His other significant positions include: Chairman of Philwater Holdings Company, Inc. and Atlas Fertilizer & Chemicals Inc.; Chairman and President of A.C.S.T. Business Holdings, Inc.; Vice Chairman and President of Asiacom Philippines, Inc.; Director of AC Industrial Technology Holdings, Inc., Ayala International Holdings, Ltd., AYC Holdings, Inc., Bestfull Holdings Limited, and Probe Productions, Inc.; and Trustee

of Insular Life Assurance Co., Ltd. He graduated with BS Metallurgical Engineering at the University of the Philippines in 1967 and took his MBA (with Distinction) at Harvard Graduate School of Business in 1971.

Jose Teodoro K. Limcaoco, Filipino, 54, has been a director of IMI since April 8, 2016. He also holds the following positions in publicly listed companies: Chief Finance Officer and Finance Group Head of Ayala Corporation, Director of Globe Telecom, Inc. and an Independent Director of SSI Group, Inc.. He is the Chairman of Darong Agricultural and Development Corporation, and Zapfam, Inc. He is the Chairman, President and CEO of Water Capital Works, Inc. He is the President of Liontide Holdings, Inc. and of Philwater Holdings Company, Inc. He is a Director of Ayala Hotels, Inc., AC Energy Holdings, Inc., Ayala Healthcare Holdings, Inc., Ayala Aviation Corporation, Ayala Education, Inc., Asiacom Philippines, Inc., AG Counselors Corporation, Michigan Holdings, Inc., AC Industrial Technology Holdings, Inc., LICA Management Inc., and Just For Kids, Inc. He joined Ayala Corporation as a Managing Director in 1998. Prior to his appointment as CFO in April 2015, he held various responsibilities including President of BPI Family Savings Bank, President of BPI Capital Corporation, Officer-in-Charge for Ayala Life Assurance, Inc. and Ayala Plans, Inc., Trustee and Treasurer of Ayala Foundation, Inc., President of myAyala.com, and CFO of Azalea Technology Investments, Inc. He served as the President of the Chamber of Thrift Banks from 2013-2015. He has held prior positions with JP Morgan & Co. and with BZW Asia. He graduated from Stanford University with a BS Mathematical Sciences (Honors Program) in 1984 and from the Wharton School of the University of Pennsylvania with an MBA (Finance and Investment Management) in 1988.

Rafael Ma. C. Romualdez, Filipino, 53, has been a Director of IMI since May 1997. He is presently a Director of Resins, Inc., RI Chemical Corporation, Chemserve Incorporated, Claveria Tree Nursery, Inc., Lakpue Drug Incorporated and La Croesus Pharma Incorporated. He is also the Chairman of the Philippine Iron Construction and Marine Works, Inc., Pacific Resins, Inc., and MC Shipping Corp. He earned a degree in B.A. Mathematics from Boston College in 1986 and took Masters in Business Administration at the George Washington University in 1991.

Edgar O. Chua, Filipino, 60, has been an independent director of IMI since April 2014. He is the Chairman of Pilipinas Shell Petroleum Corporation, a publicly listed company; and currently in the advisory boards of Mitsubishi Motors & Coca-Cola FEMSA Philippines. He is also the Chairman of the Makati Business Club and trustee of various civic and business organizations including the National Competitiveness Council and the Trilateral Commission. He held senior positions outside the Philippines as Transport analyst in Group Planning in the UK and as General Manager of the Shell Company of Cambodia, and various regional positions in Shell Oil Products East. Mr. Chua earned his Bachelor of Science Degree in Chemical Engineering from De La Salle University in 1978 and attended various international seminar and courses including the senior management course in INSEAD, France.

Alelie T. Funcell, Filipino, 61, has been an independent director of IMI since April 2010. She is the Founder, CEO, and President of Renewable Energy Test Center. She served as Chief Operating Officer and Senior Vice President of Quality at Solaria, Inc., a manufacturer of c-Si Photovoltaic products and Vice President of Supplier Management and Manufacturing Operations of Xilinx, Inc., a billion dollar semiconductor company. She is not a director of any publicly listed company. Prior to Xilinx, she also worked in several semiconductor companies, including Intel, IDT and Silicon Systems. She is credited with numerous patents in the Semiconductor Packaging and Solar Industry. She is twice a recipient of the S.C. Valley YWCA "Tribute to Woman in the Industry" (TWIN) Award in 1994 while at IDT and in 2000 while at Xilinx. She was President of the Filipino-American Association of Milpitas, California in 1994 to 1996, a very active Bay area Filipino organization. She received an award from the FWN, as one of the 100 Most Influential Filipino Women in the United States in 2009. She finished a degree in Chemical Engineering at University of Sto. Tomas in 1977.

Hiroshi Nishimura, Japanese, 64, has been an independent director of IMI since April 2010. He is the Chairman and President of Linkwest International Consultancy Services, Inc. He also serves as the Executive Vice President of All Purpose Appliances & Multi-Products, Inc. He served as President of Panasonic Communications Philippines Corporation (PCP), formerly known as Kyushu Matsushita Electronics Philippines (PKME), from 2000-2007. He finished a degree in Electronics Engineering Course at Kurame University in 1976.

(b) Corporate Governance Policies

Provide a brief summary of the corporate governance policy that the board of directors has adopted. Please emphasize the policy/ies relative to the treatment of all shareholders, respect for the rights of minority shareholders and of other stakeholders, disclosure duties, and board responsibilities.

Integrated Micro-Electronics, Inc. (IMI) has a Manual of Corporate Governance in which the board of directors, management, officers and employees commit themselves to the principles and best practices of governance as a quide in the attainment of its corporate goals.

The Corporation makes a continuing effort to create awareness of good corporate governance within the organization. At the same time, the entire organization declares its continuing commitment to the Corporation's Vision and Mission.

IMI Board of Directors is responsible to promote and adhere to the principles and best practice of corporate governance, to foster long-term success of the Corporation and to secure its sustained competitiveness in the global environment in a manner consistent with its corporate objectives and the best interests of its stockholders and other stakeholders.

(c) Review and Approval of Vision and Mission

How often does the Board review and approve the vision and mission?

As mandated by IMI's Board Charter, one of the duties and responsibilities of the board is to review the vision and mission of the Corporation every year.

To ensure good governance of the Corporation, the Board formulates the Corporation's vision, mission, strategic objectives, policies and procedures that shall guide its activities, including the means to effectively monitor Management's performance.

(d) Directorship in Other Companies

(i) Directorship in the Company's Group²

Identify, as and if applicable, the members of the company's Board of Directors who hold the office of director in other companies within its Group:

Director's Name	Corporate Name of the Group Company	Type of Directorship (Executive, Non-Executive, Independent). Indicate if director is also the Chairman.
	PSi Technologies Inc.	Executive Director
Arthur R. Tan	Speedy-Tech Electronics Ltd.	Executive Director
	IMI International (Singapore) Pte Ltd.	Executive Director

(ii) Directorship in Other Listed Companies

Identify, as and if applicable, the members of the company's Board of Directors who are also directors of publicly-listed companies outside of its Group:

Director's Name	Name of Listed Company	Type of Directorship (Executive, Non-Executive, Independent). Indicate if director is also the Chairman.
Jaime Augusto Zobel de Ayala	Ayala Corporation	Chairman, Executive
	Bank of the Philippine Islands	Chairman, Non-Executive

² The Group is composed of the parent, subsidiaries, associates and joint ventures of the company.

	Globe Telecom, Inc.	Chairman, Non-Executive
	Ayala Land Inc.	Vice Chairman, Non-Executive
	Manila Water Company, Inc.	Vice Chairman, Non-Executive
	Mermac, Inc.	Co-Vice Chairman, Non-Executive
	Alabang Commercial Corporation	Non-Executive
	Ayala International PTE. Ltd.	Non-Executive
	AC Energy Holdings, Inc.	Non-Executive
	Ayala Group Club, Inc.	Co-Chairman, Non-Executive
	Ayala Education, Inc.	Chairman, Non-Executive
	Ayala Retirement Fund Holdings,	Chairman, Non-Executive
	Inc.	Chairman, Non-Executive
	Liveit Investment Limited	Non-Executive
	Asiacom Philippines, Inc.	Chairman, Non-Executive
	Al North America, Inc.	Non-Executive
	AG Holdings Ltd.	Non-Executive
	Ayala Healthcare Holdings, Inc.	Non-Executive
Fernando Zobel de Ayala	Ayala Corporation	Executive
	AC International Finance Limited	Chairman, Non-Executive
	Ayala International PTE. Ltd.	Chairman, Non-Executive
	Bank of the Philippine Islands	Vice Chairman, Non-Executive
	Livelt Investment, Ltd.	Vice Chairman, Non-Executive
	Mermac, Inc.	Co-Vice Chairman, Non-Executive
	Globe Telecom, Inc.	Non-Executive
	Asiacom Philippines, Inc.	Non-Executive
	AG Holdings Limited	Non-Executive
	Ayala International Holdings Ltd.	Non-Executive
	AI North America, Inc.	Non-Executive
	Accendo Commercial Corporation	Chairman, Non-Executive
	Ceci Realty, Inc.	Vice Chairman, Non-Executive
	Sonoma Services, Inc.	Non-Executive
	Vesta Property Holdings, Inc.	Vice Chairman, Non-Executive
	Columbus Holdings, Inc.	Vice Chairman, Non-Executive
	Emerging City Holdings, Inc.	Vice Chairman, Non-Executive
	Fort Bonifacio Development	Vice Chairman, Non-Executive
	Corporation	The Grantian, then Endagne
	Bonifacio Land Corporation	Vice Chairman, Non-Executive
	AC Energy Holdings, Inc.	Chairman, Non-Executive
	AC Infrastructure Holdings	Non-Executive
	Corporation	Chairman Non Freesting
	Alabang Commercial Corporation	Chairman, Non-Executive
	Automobile Control Enterprises	Vice Chairman, Non-Executive
	Automobile Central Enterprises, Inc.	Chairman, Non-Executive
	Ayala Automobile Holdings	Chairman, Non-Executive
	Corporation	C. a. many Hon Exceditive
	Liontide Holdings, Inc.	Chairman, Non-Executive
	Ayala Group Club, Inc.	Co-Chairman, Non-Executive
	Ayala Retirement Fund Holdings, Inc.	Non-Executive
	Ayala Healthcare Holdings, Inc.	Chairman, Non-Executive
Delfin L. Lazaro	Ayala Corporation	Non-Executive
Denjin Li Luzuro	Philwater Holdings Company, Inc.	Chairman, Non-Executive
	AYC Holdings Ltd.	Chairman, Non-Executive
	Purefoods International, Ltd.	Chairman, Non-Executive
	A.C.S.T. Business Holdings Inc.	Chairman, Non-Executive
	Globe Telecom, Inc.	Non-Executive
	G.ODE TETECOTTI, ITTE.	THE EXCLUSIVE

	Ayala Land, Inc.	Non-Executive
	Manila Water Company, Inc.	Non-Executive
	Ayala DBS Holdings, Inc.	Non-Executive
	AC Energy Holdings, Inc.	Non-Executive
	Ayala International Holdings Ltd.	Non-Executive
	Bestfull Holdings Limited	Non-Executive
	AG Holdings	Non-Executive
	AI North America, Inc.	Non-Executive
Edgar O. Chua	Energy Development Corporation	Non-Executive

(iii) Relationship within the Company and its Group

Provide details, as and if applicable, of any relation among the members of the Board of Directors, which links them to significant shareholders in the company and/or in its group:

Director's Name	Name of the Significant Shareholder	Description of the relationship
Jaime Augusto Zobel De Ayala	Ayala Corporation	Chairman, Ayala Corporation
Fernando Zobel De Ayala	Ayala Corporation	Vice-Chairman, President and COO, Ayala Corporation
	Asiacom Philippines, Inc.	Director, Asiacom Philippines, Inc.
Delfin E. Gonzalez, Jr.	Ayala Corporation	CFO, Ayala Corporation
	AYC Holdings, Ltd.	Director, AYC Holdings, Ltd.
Delfin L. Lazaro	Ayala Corporation	Director, Ayala Corporation
Rafael Ma. C. Romualdez	Resins, Inc.	Director, Resins Inc.
Jose Ignacio A. Carlos	Resins, Inc.	Director, Resins Inc.

(iv) Has the company set a limit on the number of board seats in other companies (publicly listed, ordinary and companies with secondary license) that an individual director or CEO may hold simultaneously? In particular, is the limit of five board seats in other publicly listed companies imposed and observed? If yes, briefly describe other guidelines:

The Corporation shall ensure that adequate time and attention is given to the fulfilment of the Directors of their duties. The Independent Directors shall hold no more than five board seats in publicly-listed companies and Executive Directors shall hold no more than two board seats in listed companies outside the Corporation's group.³ In the implementation of this policy, the Board may consider several directorships in related companies or companies in the same industry as one. (Charter of the Board of Directors, Section 3.4)

(e) Shareholding in the Company

Complete the following table on the members of the company's Board of Directors who directly and indirectly own shares in the company (As of December 2016):

Name of Director	Number of Direct shares	Number of Indirect shares / Through (name of record owner)	% of Capital Stock
Jaime Augusto Zobel de Ayala	100	0	.0000
Fernando Zobel de Ayala	100	0	.0000
Delfin L. Lazaro	100	0	.0000
Arthur R. Tan	1,955,452	18,218,100	1.0804
Rafael Ma. C. Romualdez	115	0	.0000
Jose Ignacio A. Carlos	115	0	.0000
Edgar O. Chua	100	0	.0000

³ ACGS, E.2.8 and E.2.9

2

TOTAL	1,956,512	20,098,575	1.1811
Gilles Bernard	100	1,280,475	.0686
Alelie T. Funcell	115	0	.0000
Hiroshi Nishimura	115	600,000	.0321
Jose Teodoro K. Limcaoco	100	0	.0000

Summarized below are the reported trades in Integrated Micro-Electronics, Inc.'s Securities of the directors and officer in 2016:

		NUMBER OF SHARES			
	Security	As of Dec. 31, 2015	Acquired	Disposed of	As of Dec. 31, 2016
DIRECTORS					
Jaime Augusto Zobel de Ayala	Direct	100	-	-	100
Fernando Zobel de Ayala	Direct	100	-	-	100
Arthur R. Tan	Direct	1,955,452	-	-	1,955,452
	Indirect	18,168,100	50,000	-	18,218,100
Delfin C. Gonzalez, Jr.	Direct	100		100	-
Jose Teodoro K. Limcaoco	Direct	-	100	-	100
Edgar O. Chua	Direct	100	-	-	100
Alelie T. Funcell	Direct	115	-	-	115
Jose Ignacio A. Carlos	Direct	115	-	-	115
Delfin L. Lazaro	Direct	100	-	-	100
Rafael Ma. C. Romualdez	Direct	115	-	-	115
Hiroshi Nishimura	Direct	115	-	-	115
	Indirect	600,000	-	-	600,000
John Eric T. Francia	Direct	100	-	100	-
Gilles Bernard	Direct	-	100	-	100
	Indirect	1,280,475	-	-	1,280,475
OFFICERS					
Jerome S. Tan	Indirect	3,241,033	-	-	3,241,033
Linardo Z. Lopez	Direct	645,126	-	-	645,126
	Indirect	3,272,799	669,800	500,700	3,441,899
Jaime G. Sanchez	Indirect	420,895	20,000	20,000	420,895
Anthony Raymond P. Rodriguez	Direct	22,561	-	-	22,561
	Indirect	375,000	-	-	375,000
Solomon M. Hermosura	Direct	115	15,800	-	15,915
	Indirect	245,000	75,500	-	320,500
Joanne M. Lim	Direct	-	-	-	-
TOTAL		30,227,616	831,300	520,900	30,538,016

The nominee shares of Messrs. Gonzalez and Francia were transferred to Messrs. Limcaoco and Bernard, respectively, upon their resignation and election in 2016.

As stated in the Company's Board Charter, Section 3, Item 2. **Dealing in Corporation's Shares** – in line with the insider trading policy of the Corporation, each Director is required to report to the Board within three (3) business days from the dealing in the shares of stock of the Corporation.

2) Chairman and CEO

(a) Do different persons assume the role of Chairman of the Board of Directors and CEO? If no, describe the checks and balances laid down to ensure that the Board gets the benefit of independent views.

Yes	Х	No	

Identify the Chair and CEO:

Chairman of the Board	Jaime Augusto Zobel de Ayala	
CEO	Arthur R. Tan	

(b) Roles, Accountabilities and Deliverables

Define and clarify the roles, accountabilities and deliverables of the Chairman and CEO.

	Chairman	Chief Executive Officer
Role		a. The President/CEO shall have
Accountabilities		general supervision of the business, affairs, and property of
Accountabilities Deliverables	 a. Schedule meetings to enable the board to perform its duties responsibly while not interfering with the flow of the Corporation's operations; b. Prepare the meeting's agenda in consultation with the CEO; c. Exercise control over quality, quantity and timeliness of the flow of information between Management and the Board; and d. Assist in ensuring compliance with the Corporation's guidelines on Corporate Governance. 	business, affairs, and property of the Corporation, and over its employees and officers; b. The CEO sees to it that all orders and resolutions of the Board of Directors are carried into effect. c. The CEO shall submit to the Board as soon as possible after the close of each fiscal year, and to the stockholders at the annual meeting, a complete report of the operations of the Corporation for the preceding year, and the state of its affairs; d. Shall report to the Board from
		time to time all matters within his knowledge which the interest of the Corporation may require
		to be brought to its notice.

3) Plan for Succession of CEO/ Managing Director/ President and Top Key Positions

Explain how the board of directors' plan for the succession of the CEO/Managing Director/President and the top key management positions?

The Board approves the succession plan for the CEO/Managing Director/President and the top key management positions based on the recommendations of the Nomination Committee and other factors that the Board may deem proper and relevant. (Charter of the Board of Directors)

4) Other Executive, Non-Executive and Independent Directors

Does the company have a policy of ensuring diversity of experience and background of directors in the board? Please explain.

The Board shall be composed of members who possess the necessary knowledge, skills and experience required to properly perform the duties of the Board.

The Board shall encourage the selection of a mix of competent Directors, each of whom can add value and independent judgment in the formulation of sound corporate strategies and policies. Careful attention must be given to ensure that there is independence and diversity, and appropriate representation of women in the Board to the greatest extent possible.⁴ (Charter of Board of Directors, Section 2.2)

Does it ensure that at least one non-executive director has an experience in the sector or industry the company belongs to? Please explain.

⁴ ASEAN Corporate Governance Scorecard (ACGS), E.4.6.

A director of IMI shall have the following qualifications:

- a) Ownership of at least one (1) share of the capital stock of the Corporation;
- b) A college degree or its equivalent or adequate competence and understanding of the fundamentals of doing business or sufficient experience and competence in managing a business to substitute for such formal education;
- c) Relevant qualification, such as previous business experience, membership in good standing in a relevant industry, and membership in business or professional organizations, and
- d) Possesses integrity, probity and shall be diligent and assiduous in the performance of his functions.
- e) Conviction that has not yet become final referred to in the grounds for disqualification of directors.

Define and clarify the roles, accountabilities and deliverables of the Executive, Non-Executive and Independent Directors:

	Executive	Non-Executive	Independent Director
Role	1. Conduct fair business transaction with the		Perform the same roles
Deliverables	corporation and ensure that personal interest does not bias Board decisions. 2. Devote time and attention necessary to properly discharge his duties and responsibilities. 3. Before deciding on any matter brought before the Board, every director should carefully study the issue. 4. The director should view each company issues objectively and support plans and ideas which he believes are beneficial to the Company. 5. The director should be knowledgeable of the statutory and regulatory requirements affecting the corporation. 6. The director should not disclose any non-public information of the Company to any person without the authority of the Board. 7. Each director is responsible for assuring that actions taken by the Board maintain the adequacy of the control environment within the corporation. 8. Prior to assuming office, the director is expected to attend a seminar on corporate governance conducted by a duly recognized private or		and deliverables as those given to the executive and non-executive directors. In addition, independent directors serve as chairs of the Audit Committee, Risk Management and Related Party Transactions Committee, Compensation Committee and Nomination Committee of the Company.
Accountabilities	Directors who willfully and knowingly vote for or assent to patently unlawful acts of the Corporation or who are guilty of gross negligence or bad faith in directing the affairs of the Corporation or acquire any personal or pecuniary interest in conflict with their duty as such directors, shall be liable jointly and severally for all damages resulting therefrom suffered by the Corporation, its stockholders and other persons. When a director attempts to acquire or acquires, in violation of his duty, any interest adverse to the Corporation in respect of any matter which has been reposed in him in confidence, as to which equity imposes a disability upon him to deal in his own behalf, he shall be liable as a trustee for the Corporation and must account for the profits which otherwise would have accrued to the Corporation.		

Provide the company's definition of "independence" and describe the company's compliance to the definition.

To be considered independent, a Director shall, apart from his fees and shareholdings, hold no interests or

relationships with the Corporation that may hinder his independence from the Corporation, Management, or shareholders which could, or could reasonably be perceived to, materially interfere with his exercise of independent judgment in carrying out his responsibilities as a Director of the Corporation. For this purpose, an Independent Director shall submit to the Corporate Secretary a letter of confirmation stating the he holds no interests affiliate with the Corporation, Management or controlling shareholder at the time of his election or appointment and/or re-election as a Director.⁵ (Charter of the Board of Directors, Section 2.4)

On the other hand, independent directors under the ASEAN standards shall also possess the qualifications and none of the disqualifications for independent directors under the Philippine Requirements provided and except that, when relevant in the application of the qualifications and disqualifications, a "substantial stockholder" shall mean a stockholder who possesses the power to direct or govern, directly or indirectly, the financial and operating policies of the Corporation so as to obtain benefits from its activities. (Charter of the Board of Directors, Section 2.4 and Annex A)

Does the company have a term limit of five consecutive years for independent directors? If after two years, the company wishes to bring back an independent director who had served for five years, does it limit the term for no more than four additional years? Please explain.

Yes. The independent directors of the Corporation, considered as such in accordance with SEC Memorandum Circular No. 16, series of 2002, can serve for five (5) consecutive years, provided that service for the a period of at least six (6) months shall be equivalent to one (1) year, regardless of the manner by which the independent director position was relinquished or terminated. After completion of the five-year service period, an independent director shall be ineligible for election as such in the Corporation unless the independent director has undergone a "cooling off" period of two (2) years, provided, that during such period, the independent director concerned has not engaged in any activity that under existing rules of the SEC disqualifies a person from being elected as independent director of the Corporation. An independent director re-elected as such in the Corporation after the "cooling off" period can serve for another four (4) consecutive years under the conditions mentioned above. After serving as independent director for nine (9) years, the independent director shall be perpetually barred from being elected as such in the Corporation, without prejudice to being elected as independent director in other companies outside of the business conglomerate, where applicable, under the same conditions provided for in the rules and regulations of the Securities and Exchange Commission. (Charter of the Board of Directors, Sections 4.6 - 4.8)

- 5) Changes in the Board of Directors (Executive, Non-Executive and Independent Directors)
 - (a) Resignation/Death/Removal

Indicate any changes in the composition of the Board of Directors that happened during the period:

Name	Position	Date of Cessation	Reason	
To date, no director has resigned from, or declined to stand for re-election to the Board since the				
date of the 2016 annual meeting of stockholders due to any disagreement with the Company				
relative to the Company's operations, policies and practices.				

(b) Selection/Appointment, Re-election, Disqualification, Removal, Reinstatement and Suspension

Describe the procedures for the selection/appointment, re-election, disqualification, removal, reinstatement and suspension of the members of the Board of Directors. Provide details of the processes adopted (including the frequency of election) and the criteria employed in each procedure:

Directors shall hold office for a term of one (1) year, more or less, immediately upon their election and until their successors shall have been elected and qualified in accordance with the Company By-laws and applicable rules.

In case any vacancy or vacancies should occur on the Board of Directors other than removal or expiration of term, due to death, resignation or other causes, the remaining Directors, if still consisting a quorum, may fill said vacancies by election from among the stockholders and the stockholders so elected shall act as members

⁵ Manual of Corporate Governance, Article II, 1.5

Procedures	Process Adopted	Criteria
a. Selection / Appointment	,	
a. Selection / Appointment (i) Executive Directors (ii) Non-Executive Directors (iii) Independent Directors	The stockholders of the Company may submit written nominations to the Board at least 30 business days before the next annual meeting of the stockholders. The Nomination committee evaluates the nominees and approve a list of nominees eligible to be elected as member of the Board. The Nomination Committee likewise identifies and recommends qualified individuals for nomination and election of the Board through the use of professional search firms and other external sources of candidates.	A director of the Company shall have the following qualifications: 1. Ownership of at least one (1) share of the capital stock of the Company; 2. College degree or its equivalent competence and understanding of the fundamentals of doing business or sufficient experience and competence in managing a business; 3. Relevant qualifications, such as previous business experience, membership in good standing in relevant industry and membership in business or professional organization; 4. Integrity, probity, diligence and assiduousness in the performance of his functions; 5. Directorships in other companies, taking into account the following factors: i) the nature of the business of the corporation; ii) the number of directors in other companies; iii) any possible conflict of interest, and iv) the age of the director, and 6. For independent directors, beneficial equity ownership in the Corporation or in its related companies, which must not
b. Reappointment		exceed two percent (2%).
(i) Executive Directors (ii) Non-Executive Directors (iii) Independent Directors	The stockholders of the Company may submit written nominations to the Board at least 30 business days before the next annual meeting of the stockholders. The Nomination committee evaluates the nominees and approve a list of nominees eligible to be elected as member of the Board. The Nomination Committee likewise identifies and recommends qualified individuals for nomination and election of the Board through the use	A director of the Company shall have the following qualifications: 1. Ownership of at least one (1) share of the capital stock of the Company; 2. College degree or its equivalent competence and understanding of the fundamentals of doing business or sufficient experience and competence in managing a business; 3. Relevant qualifications, such as previous business experience, membership in good standing in

	external sources of candidates.	membership in business or professional organization; 4. Integrity, probity, diligence and assiduousness in the performance of his functions; 5. Directorships in other companies, taking into account the following factors: i) the nature of the business of the corporation; ii) the number of directors in other companies; iii) any possible conflict of interest, and iv) the age of the director, and 6. For independent directors, beneficial equity ownership in the Corporation or in its related companies, which must not exceed two percent (2%), and 7. The term limit set for independent directors under applicable laws, rules and regulations.
c. Permanent Disqualification		
(i) Executive Directors	The Company abides with the rules	The following persons are
(ii) Non-Executive Directors	set forth in its Manual of Corporate	disqualified from being a director of
(iii) Independent Directors	Governance, the SEC Code of	the Corporation:
	Corporate Governance and existing laws.	 Any person who has been finally convicted by a competent judicial or administrative body of any crime involving the purchase or sale securities, arising out of the person's conduct as an underwriter, broker, dealer, and arising out of his relationship with a bank, quasi-bank and investment house. Any person finally convicted judicially of an offense involving moral turpitude or fraudulent acts or transgressions; Any person finally found by the SEC or a court or other administrative body to have willfully violated or willfully aided any provision of the Securities Regulation Code; Any person finally found guilty by a foreign court or equivalent financial regulatory authority of acts, violation or misconduct listed above; Any person convicted by final and executory judgment of an

d. Temporary Disqualification		offense punishable by imprisonment for a period exceeding six (6) years, or a violation of the Corporation Code, committed within five (5) years prior to the date of his election of appointment; 7. Any person engaged in any business which competes with or is antagonistic to that of the Corporation; and 8. After serving as independent director for nine years, the independent director shall be perpetually barred from being elected as such in the Corporation, without prejudice to being elected as independent director in other companies outside of the business conglomerate, where applicable, under the same conditions provided for in the rules and regulations of the SEC.
(i) Executive Directors	The Company abides with the rules	The following are the grounds for
(ii) Non-Executive Directors	set forth in its Manual of Corporate	temporary disqualification of
(iii) Independent Directors	Governance, the SEC Code of Corporate Governance and existing laws. The temporary disqualification of the director requires a resolution of a majority of the Board.	 Incumbent directors: Refusal to fully disclose the extent of his business interest as required under the Securities Regulation Code and Implementing Rules and Regulations. Absence or non- participation for whatever reason/s other than illness, death of immediate family or serious accident in at least 75% of all board meetings during his incumbency, or any twelve month period during his incumbency. Dismissal or termination from directorship in another listed corporation; Being under preventive suspension by the Corporation for any reason; and Conviction that has not yet become final referred to in the grounds for disqualification of directors.
e. Removal		
(i) Executive Directors	The removal of directors requires an	A director may be removed with or
(ii) Non-Executive Directors (iii) Independent Directors	affirmative vote of 2/3 of the outstanding capital stock of the Company.	without a cause with the affirmative vote of shareholders owning 2/3 of outstanding capital stock. However, a director may not be removed

	without cause if it will deny minority shareholders representation in the		
	Board.		
f. Re-instatement			
(i) Executive Directors	A temporary disqualified director shall, within 60 business days from such		
(ii) Non-Executive Directors	disqualification, take the appropriate action to remedy or correct the		
(iii) Independent Directors	disqualification.		
	If the beneficial security ownership on an independent director in the Corporation or in its related companies exceeds 2%, the Corporation shall cease to consider him as an independent director until his beneficial security ownership is reduced to 2% or lower.		
g. Suspension			
(i) Executive Directors	After due notice and hearing, a director who violates the Manual of		
(ii) Non-Executive Directors	Corporate Governance will be subjected to the penalties as set forth in the		
(iii) Independent Directors	said Manual		

Voting Result of the last Annual General Meeting (April 8, 2016)

Name of Director	Votes Received (in favor)*	
Jaime Augusto Zobel de Ayala	1,280,690,041 (99.94%)	
Fernando Zobel de Ayala	1,280,605,441 (99.93%)	
Arthur R. Tan	1,281,004,726 (99.96%)	
Edgar O. Chua (Independent Director)	1,280,990,641 (99.66%)	
Jose Ignacio A. Carlos	1,280,990,741 (99.96%)	
John Eric T. Francia	1,280,990,641 (99.96%)	
Alelie T. Funcell (Independent Director)	1,280,990,641 (99.96%)	
Jose Teodoro K. Limcaoco	1,280,990,641 (99.96%)	
Delfin L. Lazaro	1,280,605,041 (99.93%)	
Hiroshima Nishimura (Independent Director)	1,280,985,856 (99.96%)	
Rafael Ma. C. Romualdez	1,280,998,245 (99.96%)	

^{*}Percentage out of the registered voting shares.

6) Orientation and Education Program

(a) Disclose details of the company's orientation program for new directors, if any.

The Corporate Secretary briefs each new director of the By-laws and Manual of Corporate Governance, the schedule of regular meetings of the Board and Board committees, their rights, including access to information and advice, and the procedure and processes for the provision of information to them.

The Office of Corporate Strategy and the Chief Finance Officer give each new director a briefing of existing and planned investments, current strategic directions, budgets and internal controls and processes.

Prior to assuming office, each director is required to attend a seminar on corporate governance conducted by a duly recognized private or government institution.

(b) State any in-house training and external courses attended by Directors and Senior Management⁶ for the past three (3) years:

- Ayala Group Corporate Governance and Risk Management Summit held on 4 February 2014
- Ayala Group Corporate Governance Summit held on 18 February 2015

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⁶ Senior Management refers to the CEO and other persons having authority and responsibility for planning, directing and controlling the activities of the company.

Ayala Group Corporate Governance and Risk Management Summit held on 8 March 2016

(c) Continuing education programs for directors: programs and seminars and roundtables attended during the year.

Name of Director/Officer	Date of Training	Program	Name of Training Institution
Jaime Augusto Zobel de Ayala			
Fernando Zobel de Ayala			
Arthur R. Tan			
John Eric T. Francia			Institute of Corporate Directors, Inc.
Delfin C. Gonzalez Jr.			
Delfin L. Lazaro			
Rafael Ma. C. Romualdez		Ayala Group Corporate Governance and Risk Management Summit	
Jose Ignacio A. Carlos	March 8, 2016		
Hiroshi Nishimura			
Jerome S. Tan			
Gilles Bernard			
Linardo Z. Lopez			
Anthony Raymond P. Rodriguez			
Jaime G. Sanchez			
Solomon M. Hermosura			
Charlene Mae C. Tapic-Castro			
Edgar O. Chua	May 26, 2016	Corporate Governance Orientation Program	The Institute of Corporate Directors

The directors of the Corporation, in their own capacity or as sponsored by the Corporation, attend education programs, seminars, and roundtable discussions on corporate governance with service providers that are duly accredited by the SEC.

B. CODE OF BUSINESS CONDUCT & ETHICS

1) Policies

Discuss briefly the company's policies on the following business conduct or ethics affecting directors, senior management and employees:

Business Conduct & Ethics		Directors	Senior Management	Employees
(a)	Conflict of Interest	never prevail over the int They are required to be lo much so that they may no	oyal to the Corporation so ot directly or indirectly tor advantage by reason of oration. They must erest of all shareholders out regard to their own	While employees are not prevented from engaging in personal transactions and investments, conduct that actually constitute a conflict of interest, as well as conduct that could be perceived as creating a conflict of interest with the Company's interest is strictly prohibited.
(b)	Conduct of	All directors, officers and employees shall:		
Business and Fair		1. Deal fairly with the Corporation's customers, suppliers and business partners,		
Dealings		and with the government, competitors and colleagues;		

		2. Not take undue advantage through misrepresenta	ution of material facts			
		concealment, manipulation, or any other form of t				
		3. Treat everyone with respect and act in good faith				
		of professionalism at all times.				
		An employee may only keep a gift or accept an invitation if: a. it is directly				
		attributable to purely familial or personal relationship.				
		exceed reasonable limits of propriety; c. it is a simple p	-			
		the suppliers promotional program; d. it is part of busi However, if the gift does not fall under any of the abov	_			
		Company encourages the employee to turn over the g				
		Division for inclusion in the Company raffle in any of the				
(c)	Receipt of gifts	, , , , , , , , , , , , , , , , , , , ,	, ,			
	from third parties	Directors, officers and employees must immediately report any offer or gift of any				
		value given to them or their immediate family with a v				
		influence business recommendations, proposals or dec				
		Corporation or any of its related companies. The repor Chairman of the Board in the case of the directors, Pre				
		President in case of the Managing Directors, and to th				
		in the case of employees. All disclosures shall be subm				
		Director for Strategic Human Resources.				
		The Company operates in full compliance with the law				
		countries in which it operates and recognizes internati	ional standards in order to			
		advance social and environmental responsibility.				
		The Company expects its directors, officers and emplo	wees to conduct husiness in			
(d)	Compliance with	accordance with the Philippine Laws and regulations.				
	Laws & Regulations	consult with Corporate Governance Group and the offi	- · · · · · · -			
		whenever there is any doubt concerning the legality o	_			
		Any suspected criminal violations will be reported to the				
		Non-criminal violations will be investigated and addre Intellectual property rights are to be respected; tran				
١		how is to be done in a manner that protects intelle				
(e)	Respect for Trade	embodied in the IMI Intellectual Property (IP) Protecti				
	Secrets/Use of Non-public	but is not limited to, confidential information, custo	omer-supplied documentation,			
	Information	information and communication technologies facilit				
		and intellectual property (scientific, literary, and arti	stic discoveries, creations and			
		inventions). All directors, officer and employees shall be responsible	le for the proper use of all			
(f)	Use of Company	company assets and resources, which include, but are				
(-,	Funds, Assets and	facilities, equipment, software, vehicles and supplies o	· ·			
	Information	Corporation or are otherwise in its possession. They sh				
		resources efficiently, responsibly and for legitimate bu				
(g)	Employment &	IMI is committed to uphold the human rights of emplo				
10,	Labor Laws &	dignity and respect. It also recognizes international sto				
	Policies	Declaration of Human Rights (UDHR), Social Accounta the Ethical Trading Initiative (ETI)) as references.	bility international (SAI) and			
		The Corporation's directors, officers, staff in case of	The Company shall exercise			
		violation of any of the provisions of its Corporate	its inherent rights to			
		Governance Manual are imposed the following	discipline or dismiss			
		penalties:	employees for any serious			
(h)	Disciplinary action	a. In case of first violation, the subject person	offense or infraction against			
` ′		is reprimanded; b. In case of second violation, suspension from	the Company Rules and Regulation to maintain a			
		office shall be imposed; and	productive, safe, and			
		c. For third violation, removal from office.	pleasant working			
		, ,	environment			
	Whistle Blower	The Company has a Whistle Blower Policy which				

	1.1 Encourages an atmosphere that allows individuals to exercise their obligations to responsibly disclose violations of law and serious breaches of conduct and ethics covered by the Company's Code of Conduct;
1.2 Protects individuals from retaliation or reprisals by adverse disc employment penalties as a result of	
	having disclosed wrongful conduct, and;
	1.3 Provides a process to enable individuals who believe they have been subject to reprisal to seek relief from
	retaliatory acts that fall within the Company's Code of Conduct;
	1.4 Informs individuals how allegations of wrongful conduct may be disclosed.
	There is no known conflict with any party but in case any dispute arises, the
(j) Conflict Resolution	Company's management will meet and discuss the issue and aim to reach a
	compromise. If otherwise, a final arbitration will be sought.

2) Dissemination of Code

Has the code of ethics or conduct been disseminated to all directors, senior management and employees?

Yes. All employees have copies of the Code of Conduct and Ethics. Part of the on-boarding program of all newly hired employees is the orientation on the Code of Conduct and Ethics to keep them informed in the same manner that the existing employees, as well as the directors, chairman, and senior management, are aware and informed. They are 21 provided with the Code of Conduct and Ethics handbook.

3) Compliance with the Code

Discuss how the company implements and monitors compliance with the code of ethics or conduct.

Annually, all supervisors, engineers and managers are required to sign a declaration of compliance to the Code of Conduct.

IMI has a management system designed to ensure (a) compliance with applicable laws, regulations and customer requirements related to the IMI's operations and products; (b) conformance with its Code of Ethics, and (c) identification and mitigation of operational risks related to the its Code of Ethics. The Company also does continual improvement activities in the way it conduct its business.

4) Related Party Transactions

(a) Policies and Procedures

Describe the company's policies and procedures for the review, approval or ratification, monitoring and recording of related party transactions between and among the company and its parent, joint ventures, subsidiaries, associates, affiliates, substantial stockholders, officers and directors, including their spouses, children and dependent siblings and parents and of interlocking director relationships of members of the Board.

The Company's Related Party Transaction (RPT) Policy was approved and was in effect in February 17, 2015.

The Company recognizes that Related Party transactions (RPTs) can present potential or actual conflict of interest and may raise questions about whether such transactions are in the best interests of the Company and shareholders. The Company has adopted this policy that transactions with related parties shall be subject to review and approval to ensure that they are at arm's length, the terms are fair, and they will inure to the best interest of the Company and its subsidiaries or affiliates and their shareholders.

Related party transactions shall be disclosed, reviewed and approved in accordance with the policy consistent with the principles of transparency and fairness.

The RPTs shall be disclosed in the Company's financial statements, and other applicable filings in accordance with the relevant rules and issuances of the Securities and Exchange Commission and other regulatory bodies.

Material RPTs shall be reviewed by the Committee and endorsed to the Board of Directors for approval.

The Board shall approve a material RPT before its commencement. If not identified beforehand, the material RPT must be subsequently reviewed by the Committee and ratified by the Board of Directors or the same may be discontinued, rescinded or modified to make it acceptable for ratification.

In the review of the RPTs, the Committee shall consider the following factors:

- the terms of the transaction;
- 2. the aggregate value of the transaction;
- 3. whether the terms of the transaction are no less favorable than those generally available to non-related parties under the same or similar circumstances;
- 4. the extent of Related Party's interest in the transaction;
- 5. purpose and timing of the transaction;
- 6. whether the transaction would present an improper conflict of interests or special risks or contingencies for the Corporation or any of its subsidiaries or affiliates, or the Related Party taking into account the size of the transaction and the overall financial position of the Related Party; and
- 7. Any material information or other factors the Committee deems relevant.

Any member of the Committee who has an interest in the RPT under review shall be prohibited from participating in the discussion and from voting thereon. However, the presence of such member may be counted in determining the presence of a quorum at the meeting of the Committee.

Related Party Transactions	Policies and Procedures			
(1) Parent Company	Material/significant Related Party Transactions (RPTs) are those transactions that meet the threshold values approved by the Audit and Risk Committee (the "Committee") to be potentially or actually significant to the Company and other			
(2) Joint Ventures	requirements as may be determined by the Committee upon the recommendation of Chief Risk Officer.			
(3) Subsidiaries	Material RPTs shall be reviewed by the Committee who are all Independent Directors and endorsed to the Board of Directors for approval.			
(4) Entities Under Common Control	The state of the s			
	The Board shall approve a material RPT before its commencement. If not identified beforehand, the material			
(5) Substantial Stockholders	RPT must be subsequently reviewed by the Committee and ratified by the Board of Directors or the same may be discontinued, rescinded or modified to make it acceptable for			
(6) Officers including	ratification.			
spouse/children/siblings/parents	Any member of the Committee who has an interest in the RPT under review shall be prohibited from participating in the			
(7) Directors including spouse/children/siblings/parents	discussion and from voting thereon. However, the prese			
	The Chief Risk Officer and the Committee shall perform			
(8) Interlocking director relationship of Board of Directors	periodic post verification of RPTs to ensure that the terms and conditions recommended by the Committee and approved by the Board of Directors are properly and correctly implemented.			
	The Chief Risk Officer shall (i) advise each of the subsidiaries and affiliates of the Company of this Policy and (ii) and work			

with the subsidiaries and affiliates of the Company to implement the Policy for each subsidiary or affiliate to adopt its own policy on RPTs.
The Committee shall annually review the threshold values and the provisions of this Policy and may recommend to the Board amendments to this Policy as it deems appropriate.
Please refer to Notes to Consolidated Financial Statements of the Company which discloses in detail the Related-Party Transactions for the year.

(b) Conflict of Interest

(i) Directors/Officers and 5% or more Shareholders

Identify any actual or probable conflict of interest to which directors/officers/5% or more shareholders may be involved.

	Details of Conflict of Interest (Actual or Probable)
Name of Director/s	N.A.
Name of Officer/s	N.A.
Name of Significant Shareholders	N.A.

(ii) Mechanism

Describe the mechanism laid down to detect, determine and resolve any possible conflict of interest between the company and/or its group and their directors, officers and significant shareholders.

	Directors/Officers/Significant Shareholders	
Company	If an actual or potential conflict of interest should arise on the part of directors, it should be fully disclosed and the concerned director should not participate in the decision	
Group	making. A director who has a continuing conflict of interest of a material nature should either resign or, if the Board deems appropriate, be removed from the Board.	

5) Family, Commercial and Contractual Relations

(a) Indicate, if applicable, any relation of a family, commercial, contractual or business nature that exists between the holders of significant equity (5% or more), to the extent that they are known to the company:

Names of Related Significant Shareholders	Type of Relationship	Brief Description of the Relationship		
None				

(b) Indicate, if applicable, any relation of a commercial, contractual or business nature that exists between the holders of significant equity (5% or more) and the company:

Names of Related	Type of Relationship	Brief Description
Significant Shareholders	Type of Kelationship	Brief Description

⁷ Family relationship up to the fourth civil degree either by consanguinity or affinity.

None	

(c) Indicate any shareholder agreements that may impact on the control, ownership and strategic direction of the company:

Name of Shareholders	% of Capital Stock affected (Parties)	Brief Description of the Transaction
None that the Company is		
aware of.		

6) Alternative Dispute Resolution

Describe the alternative dispute resolution system adopted by the company for the last three (3) years in amicably settling conflicts or differences between the corporation and its stockholders, and the corporation and third parties, including regulatory authorities.

Alternative Dispute Resolution Syst				
Corporation & Stockholders	The Company has no record of conflicts			
Corporation & Third Parties	or differences with its stockholders,			
	regulatory authorities and other third parties.			
Corporation & Regulatory Authorities	However, it is the policy of the Company to resolve disputes or differences with stockholders, regulatory authorities and other third parties, if and when such disputes or differences arise, through mutual consultation or negotiation, mediation or arbitration.			

C. BOARD MEETINGS & ATTENDANCE

1) Schedule of Meetings

Yes. At the beginning of the year, the Office of the Corporate Secretary sends to the directors, through email, the schedule of board meetings for the year as follows:

February 9, 2016 April 8, 2016 June 23, 2016 August 16, 2016 October 4, 2016 and November 28, 2016

2) Attendance of Directors (For the year 2016)

Board	Name	Date of Election	No. of Meetings Held during the year	No. of Meetings Attended	%
Chairman	Jaime Augusto Zobel de Ayala	4/8/16	6	6	100
Member	Fernando Zobel de Ayala	4/8/16	6	4	67
Member	Delfin L. Lazaro	4/8/16	6	4	67
Member	Arthur R. Tan	4/8/16	6	6	100
Member	Jose Ignacio A. Carlos	4/8/16	6	5	83
Member	Rafael Ma. C. Romualdez	4/8/16	6	6	100

Member	Delfin C. Gonzalez, Jr. ⁸	4/6/15	1	1	100
Member	nber John Eric T. Francia ⁹		2	2	100
Member Jose Teodoro K. Limcaoco		4/8/16	5	5	100
Member	Gilles Bernard	6/23/16	4	4	100
Independent	Hiroshi Nishimura	4/8/16	6	6	100
Independent	Edgar O. Chua	4/8/16	6	6	100
Independent	Alelie T. Funcell	4/8/16	6	6	100

3) Separate Meeting of Non-Executive Directors

Do non-executive directors have a separate meeting during the year without the presence of any executive? If yes, how many times?

None

4) Quorum Requirement

Is the minimum quorum requirement for Board decisions set at two-thirds of board members? Please explain.

Yes, two-thirds (2/3) of the number of Directors as fixed in the articles of incorporation shall constitute a quorum for the transaction of corporate business.¹⁰

5) Access to Information

(a) How many days in advance are board papers¹¹ for board of directors meetings provided to the board?

The board materials for the board of directors' meetings are being distributed to the directors at least five business days before the meeting.

(b) Do board members have independent access to Management and the Corporate Secretary?

Yes, board members are free to contact the General Counsel and Corporate Secretary, and any of the management team to discuss issues or matters that need clarification in the discharge of their duties as members of the Corporation's board of directors.

(c) State the policy of the role of the company secretary. Does such role include assisting the Chairman in preparing the board agenda, facilitating training of directors, keeping directors updated regarding any relevant statutory and regulatory changes, etc?

The Corporate Secretary shall have the following functions.

- i. Serve as an adviser to the directors on their responsibilities and obligations;
- ii. Keep the minutes of meetings of the stockholders, the Board of Directors, the Executive Committee, and all other committees in a book or books kept for that purpose, and shall furnish copies thereof to the Chairman, the President and other members of the Board as appropriate;
- iii. Keep in safe custody the seal of the Corporation and affix it to any instrument requiring the same;
- iv. Have charge of the stock certificate book and such other books and papers as the Board may direct;
- v. Attend to the giving and serving of notices of Board and stockholder meetings;
- vi. Be fully informed and be part of the scheduling process of other activities of the Board;
- vii. Prepare an annual schedule of Board Meetings and the regular agenda of meetings, and put the Board of notice of such agenda at every meeting;

⁸ Mr. Gonzalez was replaced by Mr. Limcaoco on April 8, 2016

⁹ Mr. Francia was replaced by Mr. Bernard on June 23, 2016

¹⁰ ACGS. E.3.4.

¹¹ Board papers consist of complete and adequate information about the matters to be taken in the board meeting. Information includes the background or explanation on matters brought before the Board, disclosures, budgets, forecasts and internal financial documents.

- viii. Oversee the adequate flow of information to the Board prior to meetings;
- ix. Ensure fulfillment of disclosure requirements to the Commission and the PSE.

The Corporate Secretary shall have such other responsibilities as the Board of Directors may impose upon him.

(d) Is the company secretary trained in legal, accountancy or company secretarial practices? Please explain should the answer be in the negative.

The Corporate Secretary shall be a resident and citizen of the Philippines. He is an officer of the Corporation and his loyalty to the mission, vision and specific business objectives of the Corporation comes with his duties. Considering his varied functions and responsibilities, he must possess organizational and interpersonal skills, and the legal skills of a chief legal officer. He must also have some financial accounting knowledge.

(e) Committee Procedures

Disclose whether there is a procedure that Directors can avail of to enable them to get information necessary to be able to prepare in advance for the meetings of different committees:

Yes X	No
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Committee	Details of the procedures
Executive	1. The Office of the Corporate Secretary sends the board
Audit	materials at least five business days before the scheduled
Nomination	meeting.
Remuneration	2. The board materials provide supporting information for
Others (specify)	matters for approval of the directors during the meeting.
, , , , , ,	3. The Company meets with the independent directors,
	nonexecutive directors and executive directors, individually or in
	groups, as may be necessary for management to keep the
	directors informed and to seek guidance

6) External Advice

Indicate whether or not a procedure exists whereby directors can receive external advice and, if so, provide details:

Procedures	Details			
The Corporation shall, as appropriate, provide Independent Directors with technical support staff to				
assist them in performing their duties for committees. Independent Directors may, when neces				
also request and receive support from executives, e	mployees or outside professionals such as auditors,			
advisers and legal counsel to perform their dutie	es. The Corporation shall cover the reasonable			
expenses providing such support.				

7) Change/s in existing policies

Indicate, if applicable, any change/s introduced by the Board of Directors (during its most recent term) on existing policies that may have an effect on the business of the company and the reason/s for the change:

Existing Policies	Changes	Reason
	None.	

D. REMUNERATION MATTERS

1) Remuneration Process

Disclose the process used for determining the remuneration of the CEO and the four (4) most highly compensated

management officers:

Process	CEO	Top 4 Highest Paid Management Officers	
(1) Fixed remuneration	The Human Resources Group participates in independently-conducted remuneration surveys to determine the market competitiveness. Adjustment in remuneration is approved by the Board of Directors upon the recommendation of the Compensation Committee of the Board.	The Human Resources Group participates in independently-conducted remuneration surveys to determine the market competitiveness. Adjustment in remuneration is approved by the Board of Directors upon the recommendation of the Compensation Committee of the Board and the Chairman of the Board	
(2) Variable remuneration	The Company adopts a performance-based variable pay program aligned with business strategy. It is determined by the Compensation Committee of the Board and duly approved by the Board of Directors.	The Company adopts a performance-based variable pay program aligned with business strategy. The PB Pie is approved by the Compensation Committee of the Board. Individual amount is approved by the Chairman and CEO and the President and COO.	
(3) Per diem allowance	In the conduct of business abroad to reimburse miscellaneous expen taxi fare, laundry and phone allow	ses like airport fees, travel tax,	
(4) Bonus	Refer to Item 2- Variable Remune	ration	
The Stock Ownership Plan is used as guide in the selection of grantees, the size of grant, the offer price and discount. Approved by the Board of Directors upon the recommendation of the Compensation Committee of the Board.		The Stock Ownership Plan is used as guide in the selection of grantees, the size of grant, the offer price and discount. Approved by the Board of Directors upon the recommendation of the Compensation Committee of the Board.	
(6) Others (specify) N.A.		N.A.	

2) Remuneration Policy and Structure for Executive and Non-Executive Directors

Disclose the company's policy on remuneration and the structure of its compensation package. Explain how the compensation of Executive and Non-Executive Directors is calculated.

	Remuneration Policy	Structure of Compensation Packages	How Compensation is Calculated
Executive Directors	Each director shall be entitled to receive from the Corporation, pursuant to a resolution of the Board of Directors, fees and other		
Non-Executive Directors	have the sole authorit the fees and other co total yearly compens before tax of the Corp The Chairman of the	services as director. The Body ty to determine the amount, jumpensation of the directors. The Body ty to determine the amount, jumpensation of the directors exceed 5% To action during the preceding The Board shall receive such rememore. The birectors each year, in additional states of the services of	form and structure of In no case shall the % of the net income year. uneration as may be

and compensation that each Director may be entitled to receive.

During the 2008 annual stockholders' meeting, the stockholders ratified the resolution fixing the remuneration of non-executive directors which the Board approved at its meeting on April 30, 2008, as follows:

- a. For each Director P100,000.00 per diem per Board meeting actually attended;
- b. For each Board Committee member P20,000.00 per diem per Committee meeting actually attended.

The executives who are members of the Board of the Company do not receive per diem. Their compensation, as executives of the Company, in included in the compensation table indicated above.

None of the directors, in their personal capacity, has been contracted and compensated by the Company for services other than those provided as a director.

The Company has no other arrangement with regard to the remuneration of its existing directors and officers aside from the compensation received herein stated.

Do stockholders have the opportunity to approve the decision on total remuneration (fees, allowances, benefits-in-kind and other emoluments) of board of directors? Provide details for the last three (3) years.

Remuneration Scheme	Date of	
	Stockholders' Approval	

The stockholders ratify all acts and resolutions of the Board and Management during every annual stockholder's meeting including those resolutions pertaining to the structure of fees and compensation of the directors.

3) Aggregate Remuneration

Complete the following table on the aggregate remuneration accrued during the most recent year (2016):

Remuneration Item	Executive Directors	Non-Executive Directors (other than independent directors)	Independent Directors
(a) Fixed Remuneration		None	None
(b) Variable Remuneration	The Executive Directors do not receive remuneration as director.	None	None
(c) Per diem Allowance		Php 3,500,000	Php 2,220,000
(d) Bonuses		None	None
(e) Stock Options and/or other financial instruments		None	None
(f) Others (Specify)		None	None
Total		Php 3,500,000	Php 2,220,000

Other Benefits	Executive Directors	Non-Executive Director (other than independent directors)	Independent Directors
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1)	Advances	None	None	None
2)	Credit granted	None	None	None
3)	Pension Plan/s Contributions	None	None	None
(d)	Pension Plans, Obligations incurred	None	None	None
(e)	Life Insurance Premium	None	None	None
(f)	Hospitalization Plan	None	None	None
(g)	Car Plan	None	None	None
(h)	Others (Specify)	None	None	None
	Total	None	None	None

4) Stock Rights, Options and Warrants

(a) Board of Directors

Complete the following table, on the members of the company's Board of Directors who own or are entitled to stock rights, options or warrants over the company's shares:

	Number of Direct Option/Rights/ Warrants	Number of Indirect Option/Rights/ Warrants	Number of Equivalent Shares	Total % from Capital Stock
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The Stock Ownership Plan is used as guide in the selection of grantees, the size of grant, the offer price and discount. This is approved by the Board of Directors upon the recommendation of the Compensation Committee of the Board.

(b) Amendments of Incentive Programs

Indicate any amendments and discontinuation of any incentive programs introduced, including the criteria used in the creation of the program. Disclose whether these are subject to approval during the Annual Stockholders' Meeting:

Incentive Program	Amendments	Date of Stockholders' Approval
None		

5) Remuneration of Management

Identify the five (5) members of management who are <u>not</u> at the same time executive directors and indicate the total remuneration received during the financial year **2016**:

Name of Officer/Position	Total Remuneration
Jerome S. Tan, Global Chief Financial Officer	
Linardo Z. Lopez, Senior Managing Director, Chief Procurement Officer	
Olaf Gresens, Managing Director, Global Head of Sales and Marketing	Php 52.9M
Mary Ann S. Natividad, Global Head of Business Strategies and Development	
Monina C. Macavinta, Human Resource Global Head	

E. BOARD COMMITTEES

1) Number of Members, Functions and Responsibilities

Provide details on the number of members of each committee, its functions, key responsibilities and the power/authority delegated to it by the Board:

		No. of Mem	bers					
Committee	Execut ive Direct or (ED)	Non- executiv e Director (NED)	Independe nt Director (ID)	Commit tee Charter	Functions	Key Responsibilities	Power	
Executive	1	2		Yes	Executive Committee members, a majority Philippines. The Executive Commauthority granted by of the Board, shall members on such competence of the Etime to time be deleggin accordance with the with respect to—Approval of any a approval is also required. The filling of vacare Executive Committee, The amendment or reof new By-Laws; The amendment or Board of Directors who amenable or repealable. The distribution of case the exercise of postexclusively to other conformittee shall consecutive Committee shall fix it of the Executive Commof its powers shall not for its validity and effect the Board of Director redefine the powers actions of the Executive Commof its powers shall not for its validity and effect of the Board of Director redefine the powers actions of the Executive Commof its powers of the Executive Commof its powers shall not for its validity and effect of the Board of Director redefine the powers actions of the Executive Commof its powers of the Executive Commof its powers shall not for its validity and effect of the Board of Director redefine the powers of the Executive Commof its powers of the Executive Commof its powers shall not for its validity and effect of the Board of Director redefine the powers of the Executive Commof its powers of the Executive Commof its powers of the Executive Commof its powers shall not for its validity and effect of the Board of Director redefine the powers of the Executive Commof its powers of the Executive Commof its powers of the Executive Commof its powers shall not for its validity and effect of the Board of Director redefine the powers of the Executive Commof its powers shall not for its validity and effect of the Board of Director redefine the powers of the Executive Commof its powers shall not for its validity and effect of the Board of Director redefine the powers of the Executive Commof its validity and effect of the Board of Director redefine the powers of the Executive Commof its validity and effect of the Board of Director redefine the powers of the Executive	nittee, in accordant the Board, or during act by majority vo specific matters are Corporation's By-ction for which ared; acted to the Executive Corporation's By-ction for which ared; acted of By-Laws or arepeal of any resonich by its express to be; and wers delegated by its express to be maittee, if any. The members of the trequire ratification are the members of the trequire ratification for the Executive Coive Committee shall rectors at the members of the Executive Coive Committee shall rectors at the members of the Executive Coive Committee shall rectors at the members of the Executive Coive Committee shall rectors at the members of the Executive Coive Committee shall rectors at the members of third the Board hts or acts of third	itizens of the ace with the ace with the attendence of all its within the as may from a Committee Laws, except shareholders' and or in the adoption alution of the erms is not so by the Board and the Executive acture. An actual hinthe scope and or approval accommittee. All all be reported eting thereof abject to the of Directors; parties shall	
Audit		1	2	Yes	Audit and Risk Con members, and at le Independent Director chair the Audit Comm an adequate unde auditing principles in financial manageme	ast one of whom The Independent nittee. Each memb rstanding of acco general and of the	shall be an Director shall ber shall have bunting and Corporation's	

particular.

The Audit Committee shall have the following duties and responsibilities:

Check all financial reports against its compliance with both the internal financial management handbook and pertinent accounting standards, including regulatory requirements;

Provide oversight over the Company's enterprise risk management (ERM) process by ensuring that a risk management structure or framework and policies and procedures exist and providing continuous input, evaluation and feedback on the effectiveness of the ERM process. Provide also oversight over the Chief Risk Officer (CRO) who is the Corporation's ultimate ERM champion. The Committee shall receive from the CRO periodic risk assessments and risk mitigation and action plans;

Be responsible for setting up an internal audit department and consider the appointment of the chief audit executive so that the reporting levels allow the internal audit activity to fulfil its responsibilities;

Ensure that internal auditors have free and full access to all the Corporation's records, properties and personnel relevant to and required by its function and that the internal audit activity shall be free from interference in determining its scope performing its work and communicating its results;

Provide oversight of the Corporation's internal and external auditors;

Pre-approve all audit plans, scope and frequency before the conduct of external audit;

Discuss with the external auditor before the audit commences the nature and scope of the audit, and ensure cooperation where more than one audit firm is needed;

Ensure that Management formulates accounting/reporting processes and practices in accordance with International/Philippine Financial Reporting Standards

Develop a transparent financial management system that will ensure the integrity of Internal Control activities throughout the Corporation through procedures and policies handbook that will be used by the entire organization;

Receive and review reports of internal and external auditors and regulatory agencies, where applicable, and ensure that Management is taking appropriate corrective actions in a timely manner in addressing control and compliance functions with regulatory agencies;

Review the quarterly, half-year and annual financial statements before submission to the Board, focus in on changes in accounting policies and practices, major judgmental areas, significant adjustments resulting from the audit, going concern assumptions, compliance with accounting standards, and compliance with tax, legal and stock exchange

				requirements;
				Coordinate, monitor and facilitate compliance with laws, rules and regulations;
				Recommend and review the appointment of external auditors and their remuneration; Review and approve the proportion of audit versus
				Non-Audit work both in relation to their significance
				to the auditor and in relation to the Corporation's total expenditure on consultancy, to ensure that non-
				audit work will not be in conflict with the audit functions of the external auditor. The amount of non-audit work shall be disclosed in the annual report.
Nomination	1	2	Yes	Nomination Committee – is composed of at least 3 members, with at least (1) of whom shall be an Independent Director and a majority of whom shall be directors. The Committee shall have the following functions:
				Install and maintain a process to ensure that all directors to be nominated for election at the next annual stockholders meeting have the qualifications and none of the disqualifications previously stated. Encourage the selection of a mix of competent directors, each of whom can add value and create independent judgment as to the formulation of sound corporate strategies and policies;
				Review and evaluate the qualifications of all persons nominated to positions in the Corporation which require appointment by the Board.
Remuneration	1	2	Yes	Compensation Committee – is composed of at least (3) members, two of whom shall be an Independent Director and a majority of whom shall be directors. It shall have the following duties:
				Establish a formal and transparent procedure for developing a policy on executive remuneration and
				developing a policy on executive remuneration and for fixing the remuneration packages of corporate officers and directors, and provide oversight over
				developing a policy on executive remuneration and for fixing the remuneration packages of corporate
				developing a policy on executive remuneration and for fixing the remuneration packages of corporate officers and directors, and provide oversight over remuneration of senior management and other key personnel ensuring that compensation is consistent with the Corporation's culture, strategy and control environment;
				developing a policy on executive remuneration and for fixing the remuneration packages of corporate officers and directors, and provide oversight over remuneration of senior management and other key personnel ensuring that compensation is consistent with the Corporation's culture, strategy and control environment; Designate the amount of remuneration, which shall be in a sufficient level to attract and retain directors and officers who are needed to run the Corporation
				developing a policy on executive remuneration and for fixing the remuneration packages of corporate officers and directors, and provide oversight over remuneration of senior management and other key personnel ensuring that compensation is consistent with the Corporation's culture, strategy and control environment; Designate the amount of remuneration, which shall be in a sufficient level to attract and retain directors and officers who are needed to run the Corporation successfully; Develop a form on Full Business Interest Disclosure as
				developing a policy on executive remuneration and for fixing the remuneration packages of corporate officers and directors, and provide oversight over remuneration of senior management and other key personnel ensuring that compensation is consistent with the Corporation's culture, strategy and control environment; Designate the amount of remuneration, which shall be in a sufficient level to attract and retain directors and officers who are needed to run the Corporation successfully; Develop a form on Full Business Interest Disclosure as part of the pre-employment requirements for all incoming officers which among things, compel all
				developing a policy on executive remuneration and for fixing the remuneration packages of corporate officers and directors, and provide oversight over remuneration of senior management and other key personnel ensuring that compensation is consistent with the Corporation's culture, strategy and control environment; Designate the amount of remuneration, which shall be in a sufficient level to attract and retain directors and officers who are needed to run the Corporation successfully; Develop a form on Full Business Interest Disclosure as part of the pre-employment requirements for all incoming officers which among things, compel all officers to declare under the penalty of perjury all their existing business interests or shareholdings that
				developing a policy on executive remuneration and for fixing the remuneration packages of corporate officers and directors, and provide oversight over remuneration of senior management and other key personnel ensuring that compensation is consistent with the Corporation's culture, strategy and control environment; Designate the amount of remuneration, which shall be in a sufficient level to attract and retain directors and officers who are needed to run the Corporation successfully; Develop a form on Full Business Interest Disclosure as part of the pre-employment requirements for all incoming officers which among things, compel all officers to declare under the penalty of perjury all their existing business interests or shareholdings that may directly or indirectly conflict in their performance of duties once hired;
				developing a policy on executive remuneration and for fixing the remuneration packages of corporate officers and directors, and provide oversight over remuneration of senior management and other key personnel ensuring that compensation is consistent with the Corporation's culture, strategy and control environment; Designate the amount of remuneration, which shall be in a sufficient level to attract and retain directors and officers who are needed to run the Corporation successfully; Develop a form on Full Business Interest Disclosure as part of the pre-employment requirements for all incoming officers which among things, compel all officers to declare under the penalty of perjury all their existing business interests or shareholdings that may directly or indirectly conflict in their performance

					and understandable disclosure of compensation of its executive officers for the previous fiscal year and the ensuing year; Review the existing Human Resources Development or Personnel Handbook, to strengthen provisions on conflict of interest, salaries and benefits policies, promotion and career advancement directives and compliance of personnel concerned with all statutory requirements that must be periodically met in their respective posts; Or in the absence of such Personnel Handbook, cause the development of such, covering the same parameters of governance stated above.
Finance		3		Yes	Finance Committee — is composed of at least (3) members, a majority of whom shall be directors. The Finance Committee shall have the principal oversight responsibility with respect to the Corporation's financial operation and its treasury related activities. It shall have oversight functions in the areas of managing credit, market, liquidity, and other financial risks of the Corporation. This function shall include receiving from senior Management periodic information on financial risk exposures and corresponding risk mitigations. The Finance Committee shall define its own Charter
					and fix its own rules of procedures.
Proxy	3*	0	0		Has the power to pass on the validity of proxies
Validation					submitted by the stockholders for the annual or
Committee					special meetings.

^{*}Officers of the Company who are not members of the company's Board of Directors.

2) Committee Members

(a) Executive Committee

Office	Name	Date of Appointment	No. of Meeting s Held	No. of Meetings Attended	%	Length of Service in the Committee
Chairman(NED)	Arthur R. Tan	May 11, 2006	2	2	100%	10
Member (NED)	Rafael Ma. C. Romualdez	May 11, 2006	2	2	100%	10
Member (NED)	Jose Teodoro K. Limcaoco	April 8, 2016	2	2	100%	1

(b) Audit Committee

Office	Name	Date of Appointment	No. of Meeting s Held	No. of Meetings Attended	%	Length of Service in the Committee
Chairman (ID)	Edgar O. Chua	April 4, 2014	4	4	100%	2
Member (NED)	Rafael Ma. C. Romualdez	May 11, 2006	4	4	100%	10
Member (NED)	Delfin C. Gonzalez Jr.	June 21, 2013	1	1	100%	3
Member (ID)	Hiroshi Nishimura	April 8, 2016	3	3	100%	1

Disclose the profile or qualifications of the Audit Committee members.

- Please refer to the response on item E.1 above.

Describe the Audit Committee's responsibility relative to the external auditor.

The Audit Committee is expected, through the provision of checks and balances, to support the corporate governance process. They are responsible for the following functions relative to external auditor:

- a. Recommend the appointment of the Independent Auditors and the fixing of their remuneration to the Board.
- b. Review and pre-approval of the Independent Auditor's plans to understand the basis for their risk assessment and financial statement materiality, including the scope and frequency of the audit. In this regard, the Committee shall discuss with the Independent Auditors, before the audit commences, the nature and scope of the audit, and ensure cooperation when more than one professional service firm is needed.
- c. Monitoring of the coordination of efforts between the external and internal auditors.
- d. Review of the reports of the Independent Auditors, where applicable, and ensure that management is taking appropriate corrective actions in a timely manner, including addressing control governance and compliance issues.
- e. Conducting a separate meeting in executive session, with the external auditors to discuss any matter that the committee or auditors believe should be discussed privately, including the results of the audit, year-end financial statements, and the quality of management, financial and accounting controls.
- f. Review and approval of the proportion of audit versus non-audit work both in relation to their significance to the auditor and in relation to the Corporation's year-end financial statements, and total expenditures on consultancy, to ensure that non-audit work will not in conflict with the audit functions of the independent auditor. The amount of both audit and non-audit work of independent auditors shall be disclosed in the annual report.

(c) Nomination Committee

Office	Name	Date of Appointme nt	No. of Meetings Held	No. of Meetings Attended	%	Length of Service in the Committee
Chairman(ID)	Alelie T. Funcell	April 8, 2016	2	2	100%	7
Member (NED)	Jose Ignacio P. Carlos	April 26, 2007	2	2	100%	9
Member (ID)	Edgar O. Chua	April 8, 2016	2	2	100%	1

(d) Remuneration Committee

Office	Name	Date of Appointment	No. of Meetings Held	No. of Meetings Attended	%	Length of Service in the Committee
Chairman (ID)	Hiroshi Nishimura	April 8, 2016	0	0	0	1
Member (NED)	Delfin L. Lazaro	May 11, 2006	0	0	0	11
Member (ID)	Alelie T. Funcell	April 8, 2016	0	0	0	1

(e) Finance Committee

Office	Name	Date of Appointment	No. of Meetings Held	No. of Meetings Attended	%	Length of Service in the Committee
Chairman (NED)	Delfin C. Gonzalez Jr.	July 9, 2010	1	1	100%	6
Member (NED)	John Eric T. Francia	July 9, 2010	1	0	0	6
Member (NED)	Rafael Ma. C. Romualdez	April 14, 2009	5	5	100%	6
Member (ID)	Hiroshi Nishimura	April 4, 2014	1	1	100%	2
Member (NED)	Delfin D. Lazaro	April 8, 2016	4	3	75%	1

Member (NED) Teodoro K. Limcaoco	April 8, 2016	4	4	100%	1	Ī
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(f) Proxy Validation Committee

Office	Name	Date of Appointment	No. of Meetings Held	No. of Meetings Attended	%	Length of Service in the Committee
Chairman	Solomon M. Hermosura	April 6, 2015	0	0	0	1
Member	Jaime G. Sanchez	April 6, 2015	0	0	0	1
Member	Neilson C. Esguerra	April 6, 2015	0	0	0	1

(g) Related Party Transactions Committee

Office	Name	Date of Appointment	No. of Meetings Held	No. of Meetings Attended	%	Length of Service in the Committee
Chairman (ID)	Edgar O. Chua	April 8, 2016	0	0	0	1
Member (ID)	Hiroshi Nishimura	April 8, 2016	0	0	0	1
Member (ID)	Alelie T. Funcell	April 8, 2016	0	0	0	1

3) Changes in Committee Members

Indicate any changes in committee membership that occurred during the year and the reason for the changes:

Name of Committee	Name	Reason
Executive	None	
Audit	Delfin Z. Gonzalez Jr. was replaced	Retirement of D. Gonzalez Jr. as a
	by Hiroshi Nishimura	Director of IMI.
Nomination	Alelie T. Funcell (ID), replaced	
	Fernando Zobel de Ayala as	
	chairman of the committee. Edgar O.	To comply with ASEAN requirement.
	Chua (ID) was appointed as a new	
	member of the committee.	
Remuneration	Hiroshi Nishimura (ID), replaced	
	Jaime Zobel de Ayala as chairman of	
	the committee. Alelie T. Funcell (ID)	To comply with ASEAN requirement.
	was appointed as a new member of	
	the committee.	
	Delfin Z. Gonzalez Jr. was replaced	Retirement of D. Gonzalez Jr. as a
Finance	by Teodoro K. Limcaoco	Director of IMI.
i mance	John Eric T. Francia was replaced by	Resignation of J. Francia as a
	Hiroshi Nishimura	Director of IMI.

4) Work Done and Issues Addressed

Describe the work done by each committee and the significant issues addressed during the year.

Name of Committee	Work Done	Issues Addressed	
Executive	Approval of counterparty banks and appointment of signatories;		
	Renewal of credit line facilities		
Audit	Review of financial statements of the Company and its subsidiaries		
Nomination	Approval of nominees for directorship		
	Appointment of officers		
Remuneration	on Approved the performance bonus, merit increase of the employees of the		
	Corporation.		
Finance	Approval of dollar forward hedging		

Ī	Review of quarterly financial instruments		
	Endorsed and Approved renewal of credit facilities, risk limits, and loan		
	documents, among others		

5) Committee Program

Provide a list of programs that each committee plans to undertake to address relevant issues in the improvement or enforcement of effective governance for the coming year.

Name of Committee	Planned Programs	Issues to be Addressed
Executive	The Executive Committee (ExCom) acts on such specific matters within the competence of the board as may occasionally be delegated to the ExCom in accordance with the corporation's By-Laws, except with respect to any action for which shareholders' approval is also required, filling of vacancies on the Board or in the ExCom, amendment or repeal of any resolution of the Board, which by its express terms is not so amendable or repealable, distribution of cash dividends, and the exercise of powers delegated by the board exclusively to other committees, if any.	
Audit	The Audit Committee oversees the Company's internal control and financial reporting on behalf of the Board.	
Nomination	The Nomination Committee ensures that all nominees for directors for election at the annual stockholders' meeting have all the qualifications and none of the disqualifications for directors as stated in the By-Laws and pertinent rules of the SEC. The Committee also reviews the qualifications of all persons nominated to positions requiring appointment by the Board.	
Remuneration	The Compensation Committee establishes a formal and transparent procedure for developing a policy on executive remuneration and for fixing the remuneration packages of corporate officers and directors. It exercises oversight of the remuneration of senior management and other key personnel, ensuring that compensation is consistent with the corporation's culture, strategy, and control environment.	
Finance	The Finance Committee supervises the implementation of an enterprise-wide risk management program and oversees major financial policies. The Company's risk management program involves risk identification formulation of risk mitigation strategies, and execution of such strategies.	

F. RISK MANAGEMENT SYSTEM

1) Statement on Effectiveness of Risk Management System

Disclose the following:

(a) Overall risk management philosophy of the company;

IMI's risk management is embedded in the existing organization's practices and processes. It is part of the organization's processes that are relevant, effective and efficient. It is entrenched into IMI's processes on policy development, business and strategic planning and review, and change management.

IMI has successfully transitioned its Enterprise Risk Management from COSO to ISO 31000 framework that is widely used and adhered to and guided by its risk management principles. The characteristics of a risk intelligent enterprise are visible in the company's ERM – from having an established ERM policy, ERM Risk Oversight Structure that includes strong support from the top management, clear ERM Processes and Risk Reporting, Risk profile and description, and comprehensive Risk information system shared across all IMI sites. Resources are properly allocated to cater to the development of risk management professionals geared towards achieving company's goals and objectives.

(b) A statement that the directors have reviewed the effectiveness of the risk management system and commenting on the adequacy thereof;

The Audit and Risk Committee of the Board confirmed that they have reviewed and discussed the adequacy of IMI's enterprise risk management process, including the nature of significant risk exposures, and the related risk mitigation efforts and initiatives. This activity was reviewed in the context that management is primarily responsible for the risk management process

(c) Period covered by the review;

For the year ended December 2016.

(d) How often the risk management system is reviewed and the directors' criteria for assessing its effectiveness; and

The risk management system review is targeted on a semi-annual basis, and as often as management calls for its review, with regular monitoring of risks. The directors reviewed the IMI's Risk Heat Map where risks are classified to its significance and priorities. Effectiveness is assessed through the reporting of the status of risks and its risk mitigation.

(e) Where no review was conducted during the year, an explanation why not.

Kindly refer to the answer on letter d.

2) Risk Policy

(a) Company

Give a general description of the company's risk management policy, setting out and assessing the risk/s covered by the system (ranked according to priority), along with the objective behind the policy for each kind of risk:

Risk Exposure	Risk Management Policy	Objective
Business Resiliency Risk - Business Interruption (Natural and Man-made Disasters)	IMI believes that it is essential that its critical business functions continue to operate despite the many adverse events and incidents happening around it. It is imperative that the whole organization is risk prepared and is business ready when fortuitous disaster occurs.	To have a strong business continuity plan that assures an indepth understanding of the key activities and actions to be done before, during, and after unfortunate times: Be resilient provided with a support infrastructure and a well-designed critical business functions that are expected to be materially unaffected by most disruptions; To recover business functions that may fail for some reason and achieve recovery time objective and; To have contingency plan that strengthens organizational capability and readiness to cope and work effectively amidst unforeseen business disruptions.
Competition Risk - Sales and Marketing	IMI is committed to develop and execute sales and marketing strategy and compete with the market.	To maximize revenue/contribution margin and /or market share, and provide a consistent and compelling incentive for potential consumers and a return on

		investment to shareholder.
Operational Risk - Sourcing and Procurement Risk	Due to existing source's limitations, it is inevitable to manage the sourcing of alternative parts in a timely manner and ensure the availability of required quantity of materials.	To be able to meet customers' demands and not compromise company's commitment on delivery, and quality and other requirements.
Information Security and Cyber Risk - Information Technology (IT) Security	Protecting critical data and infrastructure from unauthorized access, use, disclosure, disruption, modification, perusal inspection, recording or destruction, theft, viruses or sabotage will not impact company's business viability and reputation	To ensure strong and adequate information security controls to safeguard confidentiality, integrity and loss of critical information.

(b) Group

Give a general description of the Group's risk management policy, setting out and assessing the risk/s covered by the system (ranked according to priority), along with the objective behind the policy for each kind of risk:

Risk Exposure Risk Management Policy		Objective	
Business Resiliency Risk - Business Interruption (Natural and Man-made Disasters)	IMI believes that it is essential that its critical business functions continue to operate despite the many adverse events and incidents happening around it. It is imperative that the whole organization is risk prepared and is business ready when fortuitous disaster occurs.	To have a strong business continuity plan that assures an indepth understanding of the key activities and actions to be done before, during, and after unfortunate times: • Be resilient provided with a support infrastructure and a well-designed critical business functions that are expected to be materially unaffected by most disruptions; • To recover business functions that may fail for some reason and achieve recovery time objective and; • To have contingency plan that strengthens organizational capability and readiness to cope and work effectively amidst unforeseen business disruptions.	
Competition Risk - Sales and Marketing	IMI is committed to develop and execute sales and marketing strategy and compete with the market.	To maximize revenue/contribution margin and /or market share, and provide a consistent and compelling incentive for potential consumers and a return on investment to shareholder.	
Operational Risk - Sourcing and Procurement Risk	Due to existing source's limitations, it is inevitable to manage the sourcing of alternative parts in a timely manner and ensure the availability of required quantity of materials.	To be able to meet customers' demands and not compromise company's commitment on delivery, and quality and other requirements.	

Information Security and Cyber Risk - Information Technology (IT) Security	Protecting critical data and infrastructure from unauthorized access, use, disclosure, disruption, modification, perusal inspection, recording or destruction, theft, viruses or sabotage will not impact company's business viability and reputation	To ensure strong and adequate information security controls to safeguard confidentiality, integrity and loss of critical information.
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(c) Minority Shareholders

Indicate the principal risk of the exercise of controlling shareholders' voting power.

Risk to Minority Shareholders

This risk has ramifications that can manifest in related-party transactions. The Company observes measures and policies to protect minority shareholders welfare.

3) Control System Set Up

(a) Company

Briefly describe the control systems set up to assess, manage and control the main issue/s faced by the company:

Risk Exposure	Risk Assessment (Monitoring and Measurement Process)	Risk Management and Control (Structures, Procedures, Actions Taken)
Business Resiliency Risk - Business Interruption (Natural and Man-made Disasters)	IMI monitors incidences of short and long business interruptions as defined in the policy.	IMI has developed a process and general execution guide flow needed in crafting business continuity planning activities and reviewing existing plans that strengthens organizational capability and readiness to cope and work effectively amidst unforeseen business disruptions.
Competition Risk - Sales and Marketing	Closely monitoring of the company's new businesses and customers as well its revenues and RFQ hit-rate	Developing an account retention plan focusing on top key customers; Improving the costing tool to cater both standard and non-standard parts to be able to provide quotations that can win customers; Creating customer engagement plans
Operational Risk - Sourcing and Procurement Risk	Making use of the supplier capability matrix or Preferred supplier list and regular updating of alternative suppliers list; Measures the delivery of materials to check its availability	Creating internal budgetary pricing database for mechanical parts – focus and concerned materials, (benchmark for suppliers) based on experience, history and expertise; Reviewing the flow on RFQ, clarify roles and accountabilities Strengthening technical expertise on materials (mechanical, PCB, etc.)
Information Security and Cyber Risk	IMI monitors the number of network security incidences	Updating information security policy to include guidelines and control

- Information	(reported formally through IMI	process for managing the network;
Technology (IT)	Helpdesk and email information)	Identifying necessary tools for
Security		reviewing network vulnerability
		assessment and establish formal
		periodic procedures for conducting
		network vulnerability review /
		assessment;
		Identifying equipment that are under
		warranty, outside warranty but with
		memorandum of agreement (MA),
		and outside warranty without MA

(b) Group

Briefly describe the control systems set up to assess, manage and control the main issue/s faced by the company:

Risk Exposure	Risk Assessment (Monitoring and Measurement Process)	Risk Management and Control (Structures, Procedures, Actions Taken)	
Business Resiliency Risk - Business Interruption (Natural and Man-made Disasters)	IMI monitors incidences of short and long business interruptions as defined in the policy.	IMI has developed a process and general execution guide flow needed in crafting business continuity planning activities and reviewing existing plans that strengthens organizational capability and readiness to cope and work effectively amidst unforeseen business disruptions.	
Competition Risk - Sales and Marketing	Closely monitoring of the company's new businesses and customers as well its revenues and RFQ hit-rate	Developing an account retention plan focusing on top key customers; Improving the costing tool to cater both standard and non-standard parts to be able to provide quotations that can win customers; Creating customer engagement plans	
Operational Risk - Sourcing and Procurement Risk	Making use of the supplier capability matrix or Preferred supplier list and regular updating of alternative suppliers list; Measures the delivery of materials to check its availability	Creating internal budgetary pricing database for mechanical parts – focus and concerned materials, (benchmark for suppliers) based on experience, history and expertise; Reviewing the flow on RFQ, clarify roles and accountabilities Strengthening technical expertise on materials (mechanical, PCB, etc.)	
Information Security and Cyber Risk - Information Technology (IT) Security	IMI monitors the number of network security incidences (reported formally through IMI Helpdesk and email information)	Updating information security policy to include guidelines and control process for managing the network; Identifying necessary tools for reviewing network vulnerability assessment and establish formal periodic procedures for conducting network vulnerability review / assessment; Identifying equipment that are under warranty, outside warranty but with	

	memorandum of agreement (MA),
	and outside warranty without MA

(c) Committee

Identify the committee or any other body of corporate governance in charge of laying down and supervising these control mechanisms, and give details of its functions:

Committee/Unit	Control Mechanism	Details of its Functions
Risk Management Executive Committee or IMI's Management Committee	Approves risk responsibilities and accountabilities; and approves risk measurement methodologies	Ensures sufficient allocation of resources and staff requirements for risk management; Ensures the sufficiency and effectiveness of the relevant infrastructure (policies, processes, management reports, people, methodologies, and systems and data) for managing specific risks
Audit and Risk Committee	Regular reviews of ERM activities	Oversight of risk management activities in credit, market, liquidity, operational, legal and other risks of the corporation

G. INTERNAL AUDIT AND CONTROL

1) Internal Control System

Disclose the following information pertaining to the internal control system of the company:

(a) Explain how the internal control system is defined for the company;

The company's definition of internal control is consistent with the Committee of Sponsoring Organization of the Treadway Commission's (COSO) definition, which states that "internal control is a process, effected by an entity's board of directors, management, and other personnel, designed to provide reasonable assurance regarding the achievement of objectives in the following categories:

- Effectiveness and efficiency of operations
- Reliability of reporting
- Compliance with applicable laws and regulations"
- (b) A statement that the directors have reviewed the effectiveness of the internal control system and whether they consider them effective and adequate;

The Audit and Risk Committee of the Board discusses the audit results and reports of the external auditors and internal auditors on matters related to internal controls and ensure that management is taking appropriate corrective actions.

For internal controls over financial reporting, Management has affirmed in the annual report their responsibility in designing and implementing internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatements, whether due to fraud or error, selecting and applying appropriate accounting policies, and making accounting estimates that are reasonable in the circumstances.

(c) Period covered by the review: One year.

(d) How often internal controls are reviewed and the directors' criteria for assessing the effectiveness of the internal control system; and

Internal controls are reviewed periodically to the extent covered by the external auditor and internal auditor's plan. The criteria for assessing the effectiveness of the internal control system, based on COSO, are as follows:

- Control environment
- Risk assessment
- Information and communication
- Control activities
- Monitoring of controls
- (e) Where no review was conducted during the year, an explanation why not.

The review by Internal Audit is based on the results of risk assessments performed. Low risk areas are not covered in the audit plan, which is presented to Audit and Risk Committee for approval.

2) Internal Audit

(a) Role, Scope and Internal Audit Function

Give a general description of the role, scope of internal audit work and other details of the internal audit function.

Role	Scope	Indicate whether In-house or Outsource Internal Audit Function	Name of Chief Internal Auditor/Auditing Firm	Reporting process
Internal Controls	Review of the adequacy of the system of internal controls to ensure the reliability and integrity of the financial reporting process and operating information, economic and efficient utilization of resources in achieving company objectives, and safeguarding of Company's assets.	In-house	Neilson Esguerra	Internal control issues, recommendations and management actions are reported to the Audit and Risk Committee quarterly.
Risk Management	Participates in risk management workshops and meetings and provide inputs on risk mitigation strategies designed by risk owners.	In-house	Neilson Esguerra	Provides the Audit and Risk Committee with quarterly updates on the activities of internal audit in the risk management process of the Company.
Compliance	Review of the adequacy,	In-house	Neilson Esguerra	Compliance issues and management

	existence and degree of adherence to Company policies, procedures and sound business practices.			actions are reported to the Audit and Risk Committee quarterly.
Corporate	Provide assistance	In-house	Neilson Esguerra	Internal audit
Governance	to the Audit			reports its
	Committee in the			corporate
	discharge of the			governance
	Committee's			activities to the
	oversight function			Audit and Risk
	with regard to			Committee
	corporate			quarterly and
	governance			annually.

- (b) Do the appointment and/or removal of the Internal Auditor or the accounting /auditing firm or corporation to which the internal audit function is outsourced require the approval of the audit committee? *Yes*
- (c) Discuss the internal auditor's reporting relationship with the audit committee. Does the internal auditor have direct and unfettered access to the board of directors and the audit committee and to all records, properties and personnel?

The Internal Audit Head has unrestricted access to the Audit and Risk Committee and to all records, properties, and personnel.

(d) Resignation, Re-assignment and Reasons

Disclose any resignation/s or re-assignment of the internal audit staff (including those employed by the third-party auditing firm) and the reason/s for them.

Name of Audit Staff	Reason
None	None

(e) Progress against Plans, Issues, Findings and Examination Trends

State the internal audit's progress against plans, significant issues, significant findings and examination trends.

	The 2016 Internal Audit (IA) plan was approved by
Dunawasa Amainat Dlama 2016	the Audit and Risk Committee (ARC) on February
Progress Against Plans 2016	4, 2016. The IA progress against plan is being
	reported to the ARC quarterly and annually.
Issues ¹²	IA did not raise any issues or compliance matters
issues	that arise from adopting different interpretations.
	There were no major findings noted during the
	audit. However relevant internal control
	improvements were noted and reported to
Findings ¹³	Management and the Audit and Risk Committee.
	Management established target dates for
	implementing the recommendations and Internal
	Audit monitors the implementation.

 $^{^{12}}$ "Issues" are compliance matters that arise from adopting different interpretations.

 $^{^{\}rm 13}$ "Findings" are those with concrete basis under the company's policies and rules.

Examination Trends	Data analyses are normally used to support individual auditing but this is on an ad hoc basis. The analyses are run once, and the results are used only to address specific audit objectives. Internal audit is strongly considering adopting continuous auditing.

The relationship among progress, plans, issues and findings should be viewed as an internal control review cycle which involves the following step-by-step activities:

- 1) Preparation of an audit plan inclusive of a timeline and milestones;
- 2) Conduct of examination based on the plan;
- 3) Evaluation of the progress in the implementation of the plan;
- 4) Documentation of issues and findings as a result of the examination;
- 5) Determination of the pervasive issues and findings ("examination trends") based on single year result and/or year-to-year results;
- 6) Conduct of the foregoing procedures on a regular basis.]

(f) Audit Control Policies and Procedures

Disclose all internal audit controls, policies and procedures that have been established by the company and the result of an assessment as to whether the established controls, policies and procedures have been implemented under the column "Implementation."

Policies & Procedures	Implementation
Management has established policies and procedures to ensure proper segregation of duties, authorization of transactions, adequate documentation, and physical control over assets and records. Among others, the Company has policies and procedures on;	
 Signing Authorities Allowance for Inventory Obsolescence Allowance for Doubtful Accounts Receivable Foreign Currency Risk Management System Backup and Recovery In addition, the Company has the following ethics related policies and procedures Code of Conduct, with Annual Declaration of Compliance 	The Policies and Procedures enumerated herein exist and are being implemented.
8. Related Party Transactions 9. Insider Trading Policy 10. Non-Disclosure Agreement	

(g) Mechanisms and Safeguards

State the mechanism established by the company to safeguard the independence of the auditors, financial analysts, investment banks and rating agencies (example, restrictions on trading in the company's shares and imposition of internal approval procedures for these transactions, limitation on the non-audit services that an external auditor may provide to the company):

Auditors (Internal and External)	Financial Analysts, Investment Banks, and Rating Agencies
1. External Auditors:	The Company's insider
1.1 The Audit and Risk Committee (ARC) annually confirms from the	trading policy, which

external auditors that they have maintained their independence with respect to the company in accordance with the external auditor's independence policies and procedures.

- 1.2 The ARC conducts a separate meeting in executive session with the external auditors to discuss any matter that the committee or auditors believe should be discussed privately.
- 1.3 The ARC reviews and approves the proportion of audit versus non-audit work to ensure that non-audit work will not be in conflict with the audit functions of the external auditor.
- 2. Internal Auditors:
- 2.1 The internal audit activity reports functionally to the ARC.
- 2.2 The internal audit head has open and direct access to the chairman and members of the ARC.
- 2.3 The ARC has to concur with the appointment, re-assignment, replacement or dismissal of the internal audit head.
- 2.4 The internal audit activity is governed by a charter approved by ARC.

defines the restrictions on trading, covers consultants and advisers. In addition, consultants, advisers, suppliers, and other business partners who may be given access to non-public material information are required to sign a non-disclosure agreement.

(h) State the officers (preferably the Chairman and the CEO) who will have to attest to the company's full compliance with the SEC Code of Corporate Governance. Such confirmation must state that all directors, officers and employees of the company have been given proper instruction on their respective duties as mandated by the Code and that internal mechanisms are in place to ensure that compliance.

On January 14, 2013, the Company submitted to the SEC the certification on the compliance with the revised manual of corporate governance for the year 2012. The certification was signed by the Company's Compliance Officer and the President and CEO.

On June 28, 2013, the Company has also submitted to the SEC the notarized Annual Corporate Governance Report for 2012 signed by the Chairman and CEO, the President and CEO, Compliance Officer and one independent directors of the Company.

On September 9, 2013, the Company resubmitted to the SEC the consularized Annual Corporate Governance Report for 2012 signed by the Chairman and CEO, the President and CEO, Compliance Officer and two independent directors of the Company.

On January 8, 2015, the Company submitted to the SEC the Consolidated Changes in the Annual Corporate Governance Report for 2014 that was reviewed and approved by the Board of Directors of the Company at their meeting on December 4, 2014.

On January 5, 2016, the Company submitted to the SEC the Consolidated Changes in the Annual Corporate Governance Report for 2015 that was reviewed and approved by the Board of Directors of the Company at their meeting on December 1, 2015.

H. ROLE OF STAKEHOLDERS

1) Disclose the company's policy and activities relative to the following:

	Policy	Activities
Customers' welfare	The Company continuously identifies, monitors, and understand applicable laws, regulations and customer requirements.	To the extent possible, the company works closely with customers to ensure that there is at least one back up supplier or manufacturer for customer-supplied components or components supplied by customer-nominated suppliers.

		The Company as one of its core values
		believes that building strong partnership with customers by providing excellent and mutually beneficial solutions by: collaborating with customers to achieve shared goals; providing compelling valueadd services and solutions; anticipating the needs of customers; managing customers with professionalism and respect; responding to customers'
		concerns with timeliness and; drive zero defect.
Supplier/contractor selection practice	Each employee, officer, and director should endeavor to deal fairly with the Company's customers, suppliers, competitors, officers and employees. No one should take unfair advantage of anyone through bribery, manipulation, concealment, misrepresentation of material facts, or any other unfair dealing practices.	The Company has established supplier certification and development programs designed to assess and improve suppliers' capability in ensuring uninterrupted supply of components to IMI.
Environmentally friendly value- chain	IMI continuously supports and implements responsible manufacturing to protect the environment and people. Its Hazardous Substance Process Management (HSPM) continuously evolves to support product compliance to customer requirements and compliance to different environmental directives and regulations.	IMI is implementing the following initiatives: 1. Modification of internal HSPM support database to improve compliance verification of materials; 2. Improved support module to communicate IMI requirements to suppliers; 3. Support system to comply with specific customer requirements such as IMDS and CAMDS for Automotive customers, BOMCHECK, and material declaration
Community interaction	The Company is committed to the larger, global community, evident in its faithful dedication to good governance and corporate social responsibility. Beyond the pursuit of profits, IMI places a high priority on Corporate Social Responsibility (CSR) in the communities in which it operates. As part of the Ayala Group, the Company's CSR efforts focus on 3 E's – Education, Environmental protection and Entrepreneurship, aside from its own CSR initiatives to nearby communities.	The Company, through the Ayala Group, is a proponent contributor of GILAS (Gearing up for Internet Literacy Access in Schools) project, which provide internet access to public schools nationwide. The Company annually does tree planting activity for the designated area by the Department of Environment and Natural Resources. CSR projects include blood donation drive; medical outreach; book donation; and donation to Children's Hour, a foundation that helps underprivileged Filipino schoolchildren.
Anti-corruption programs and procedures?	Each employee, officer, and director should endeavor to deal fairly with the Company's customers, suppliers, competitors, officers and employees. No one should take unfair advantage of anyone through bribery, manipulation, concealment, misrepresentation of material facts, or any other unfair dealing practices.	The Company has standing policies on Corporate Governance and Code of Conduct to which employees and officers subscribe. There is also an internal audit group in addition to an external auditor which oversees that procedures and company policies are being observed and followed.
Safeguarding creditors' rights	The Company shall protect the rights	

of all creditors as an integral stakeholder.

The Company shall comply with all positive, affirmative and negative debt covenants for so long as the obligations are outstanding.

The Company shall ensure that all covenants for all obligations are identified, monitored and complied with. The Company regularly tracks and complies with deadlines of reports related to covenants that need to be submitted.

In the event of a default, the Company will abide with the relevant provisions of the agreement pertaining to defaults, remedies, and penalties for all outstanding obligations.

The Company shall endeavor that no event of default will occur. All events that are considered events of defaults are identified, monitored and complied with to prevent any event from occurring. In the likely event of a default, the Company will immediately notify all creditors, abide with the provisions pertaining to default, including remedies and pay penalties if needed.

The Company shall regularly furnish all creditors information that will enable the lenders to evaluate the Company.

The Company shall identify all information and frequency of submission that lenders are to be provided for in accordance with the loan agreements. The company endeavors to submit these information, including audited annual financial statements, unaudited semi-annual reports, and verification of no-default on or before due date.

The Company shall embed Creditor's protection in its internal Treasury Performance Management Systems.

Internally, the Company has a specific section in Treasury tasked with Debt Management. The objectives of the Debt Management Section are:

- 1. To maintain a healthy debt mix at a level aligned with strategic and operational requirements at a minimum borrowing/interest costs possible.
- 2. To ensure timely and accurate payments of interest and principal as they become due.
- 3. To ensure compliance to covenants as stipulated in loan agreements.

2) Does the company have a separate corporate responsibility (CR) report/section or sustainability report/section?

Yes. IMI provides a separate sustainability report section within its Annual Report.

- 3) Performance-enhancing mechanisms for employee participation.
 - (a) What are the company's policy for its employees' safety, health, and welfare?

IMI always seeks to minimize the impact of its operations on its people and the environment through the implementation of an integrated Environment, Health, and Safety (EHS) program.

The EHS Organization keeps track of the interrelationship of various functions for developing, managing and

implementing the different components of all applicable systems. Teams are in charge of implementing the programs developed to achieve the organization's EHS objectives and targets.

IMI prides itself on an integrated EHS management system that consists of programs in energy management, water conservation, health and safety management, and chemical and waste management.

(b) Show data relating to health, safety and welfare of its employees.

Programs in Place for 2016

- Immunization Program for employees and dependents
 - Expanded Immunization Program for employees' pediatric dependents to cover for vaccinations not given by the Department of Health (DOH)
 - -Influenza vaccines for seasonal flu
 - -Cervical cancer vaccine extended to above 45 years old
- Breast Cancer Month -intensive awareness program through posters, email blasts, and lecture
- (c) State the company's training and development programmes for its employees. Show the data.

<u>Program for Skills management and lifelong learning for 2016</u>

Technology

Sharepoint training; Agile Training; Labview Training

Behavioral

Building an Environment of Trust; Values Training (WOWCP); Facilitation Skills Training; Team Building; GL Leadership Training; Transition Leadership Training; Negotiation Skills Training; Essentials of Leadership; Setting Clear Goals; Financial Management; Becoming an Effective Supervisor Training

Technical

Agile Training; Agile PLM User Training; AOI-Automated Optical Inspection Fundamentals Training; A/P Related Process Workshop; Corporate General Orientation; Conformal Coating Fundamentals Training; Design Failure Mode & Effect Analysis; DOE-Design of Experiment Training; DFM Training; EMC-Electro Mechanical Compatibility Training; ESD Training; FMEA APIS Training; Flipchip Fundamentals Training; ISO/IEC 17025; IPQ Internal Audit Training; IPC-A-610E Training; Incoterms Training; Jigs & Fixture Buy-off Fundamentals; Lean Manufacturing Training; Labview Core 3 Training; Labview-Basic 1 & 2 Training; MS Excel 2010 Training; MS Powerpoint Training; MSA Overview; Mechanical Fabrication; NI Labview Advanced Architecture Training; Project Management Overview; PCB Design for Manufacturing Training; Programmable Logic Circuit Training, among others.

(d) State the company's reward/compensation policy that accounts for the performance of the company beyond short-term financial measures?

The Company has various rewards system in place that encourages employee productivity and exemplary performance and behavior.

The SGA (Small Group Activity) Award is a recognition given to groups in the manufacturing units that are able to implement projects that contributes company productivity and product or service quality by offering recommendation to solve recurring problems related to products, services or processes.

The WISE (Work Improvement Suggestion from Employees) Award is a recognition given to employees who provide innovative ideas or suggestions that leads to improvements in systems, quality or processes resulting to financial savings or gain for the Company.

Perfect Attendance award is also given annually to employees in recognition for their perfect attendance and no incidence of tardiness.

4) What are the company's procedures for handling complaints by employees concerning illegal (including corruption) and unethical behavior? Explain how employees are protected from retaliation.

The Company has a standing "whistleblower policy" which supplements the existing Code of Conduct and protects individuals who make a good faith report about a violation of the Code of Conduct from retaliatory or employment action including dismissal, demotion, suspension, harassment, or other forms of discrimination.

The pertinent sections of the policy relating to the procedures for handling complaints are provided below:

Reporting Violations

- 1. The Code addresses the Company's open door policy and suggests that employees share their questions, concerns, suggestions or complaints with someone who can address them properly and appropriately. In most cases, an employee's supervisor is in the best position to address an area of concern. However, if an employee is not comfortable speaking with his supervisor or is not satisfied with the supervisor's response, he is encouraged to speak with someone in the Human Resources Department or anyone in the management team whom he feels comfortable in approaching.
- 2. Supervisors and managers are required to report suspected violations of the Code of Conduct to the Company's Ethics Officer, who has specific and exclusive responsibility to investigate all reported violations. For suspected fraud, or when one is not satisfied or uncomfortable with following the Company's open door policy, the individual should contact the Internal Audit group.
- 3. An employee must make a reasonable attempt to ascertain the correctness of any information to be furnished and may be subject to disciplinary actions for knowingly furnishing false information, including suspension or dismissal, as determined by the employee's appointing authority or the appointing authority's designee. However, any employee disciplined under this section is entitled to process an appeal of the disciplinary action under the procedure set forth in any HR Policies.

Ethics Officer

The HR Head is the designated Ethics Officer. He is responsible for investigating and resolving all reported complaints and allegations concerning violations of the Code. All reported complaints and allegations shall be reported to the President and CEO. The Ethics Officer has direct access to the Audit Committee and is required to report to the Audit Committee at least annually on compliance activity. The Ethics Officer is also expected to work closely with the Chief Risk Officer (CRO) for the continuous assessment of ethics related risks and compliance.

Procedure for Reporting

- 1. The site HR Head is the designated authority to receive all reports/ complaints made under this Policy. A communication reporting any event/ information of concern may be addressed to the HR Head and may cover, to the extent possible, the following information and details:
 - 1.1 What wrongdoing is being reported?
 - 1.2 When it occurred?
 - 1.3 Specific location where the wrongdoing occurred.
 - 1.4 How the individual or firm committed the alleged wrongdoing?
 - 1.5 Why the informant believes the activity to be improper?
 - 1.6 What documentation exists to corroborate the allegations?
 - 1.7 Other witnesses (if any) to the alleged wrongdoing.
- 2. One may not mention one's name or any other particulars that may identify him.
- 3. Copies of documents that may help in establishing the veracity of the report may preferably be attached to the complaint or may be submitted later if the report has been made via the hotline. However, care may be taken that these papers do not contain the name or any other particulars indicating the informant's identity.
- 4. If one has any personal interest in the matter, it must be disclosed at the outset in the forwarding letter/email message/phone call.
- 5. The aforesaid note should be sent along with a forwarding letter/ email message containing the identity and contact particulars, preferably including a mobile or landline phone number of the person filing the Report. The envelope containing the Report (when made in paper form) should be marked "Confidential."
- 6. Any change in the individual functioning as the Ethics Officer will be updated in this Policy as and when it occurs.

Process of Handling Reports

- 1. The Ethics Officer will personally open all the emails or postal/courier mails pertaining to the matters reported under this Policy. He shall maintain a Corporate Register containing brief particulars of the Reports received under this Policy. He shall assign a Unique Reference Number (URN) to each Report. All communications pertaining to a Report will bear the URN.
- 2. As soon as possible, but preferably within four weeks of receipt of a Report, the Ethics Officer will write to the informant to:
 - 2.1 Acknowledge that the concern has been received
 - 2.2 Indicate how the Company proposes to deal with the matter
 - 2.3 Give an estimate of how long it will take to provide a full response
 - 2.4 Say whether any initial inquiries have been made
 - 2.5 Supply information on support available to the informant; and
 - 2.6 Say whether further investigations will take place and if not, why not
- 3. Subject to any legal constraints, the person making a Report will normally be informed of the final outcome of any investigation.
- 4. Any reference or complaint made to any Senior Management executive of the Company of the nature covered under the ambit of this policy shall be forwarded by the concerned executive to the Ethics Officer and handled in the manner as described above.
- 5. An annual review will be put up to the Audit Committee and the Board of Directors on the Reports received under this Policy.

Confidentiality

Violations or suspected violations may be submitted on a confidential basis by the complainant or may be submitted anonymously. Reports of violations or suspected violations will be kept confidential to the extent possible, consistent with the need to conduct an adequate investigation.

Handling of Reported Violations

The Ethics Officer will notify the sender and acknowledge receipt of the reported violation or suspected violation within (5) five business days. All reports will be promptly investigated and appropriate corrective action will be taken if warranted by the investigation. In investigating any report, due process will be observed. For cases that involve top management level, report shall be made directly to the Audit Committee or thru the Internal Audit.

No Retaliation

This Whistleblower Policy is intended to encourage and enable employees and others to raise serious concerns within the Company prior to seeking resolution outside the Company.

No director, officer or employee who in good faith reports a violation of the Code shall suffer harassment, retaliation or adverse employment consequence. Any employee who retaliates against someone who has reported a violation in good faith is subject to discipline up to and including termination of employment.

I. DISCLOSURE AND TRANSPARENCY

1) Ownership Structure

(a) Holding 5% shareholding or more (As of January 31, 2017)

Title of Class	Shareholder	Number of Shares	Percent	Beneficial Owner
Common	AYC Holdings, Ltd.	945,537,373	50.6368%	AYC Holdings, Ltd.
Common	PCD Nominee Corporation (Filipino)	245,525,281	13.1487%	PCD participants acting for themselves or for their customers
Common	PCD Nominee Corporation	239,412,304	12.8214%	Resins, Inc.

	(Filipino)			
Common	EPIQ NV	200,000,000	10.7107%	EPIQ NV
Common	PCD Nominee Corporation (Non-Filipino)	125,564,126	6.7244%	PCD participants acting for themselves or for their customers

Name of Senior Management	Number of Direct shares	Number of Indirect shares / Through (name of record owner)	% of Capital Stock
None			
TOTAL	_		

2) Does the Annual Report disclose the following:

Key risks	Yes
Corporate objectives	Yes
Financial performance indicators	Yes
Non-financial performance indicators	Yes
Dividend policy	Yes
Details of whistle-blowing policy	No. The details can be found in the company's website
Biographical details (at least age, qualifications, date of first appointment, relevant experience, and any other directorships of listed companies) of directors/commissioners	Yes
Training and/or continuing education program attended by each director/commissioner	Yes
Number of board of directors/commissioners meetings held during the year	Yes
Attendance details of each director/commissioner in respect of meetings held	Yes
Details of remuneration of the CEO and each member of the board of directors/commissioners	Yes

Should the Annual Report not disclose any of the above, please indicate the reason for the non-disclosure.

3) External Auditor's fee:

Name of auditor	Audit Fee	Non-audit Fee
SyCip Gorres Velayo & Company (SGV & Co.) - 2016	₽ 3.70M	P350K Tax advisory services P70K ASM
SyCip Gorres Velayo & Company (SGV & Co.) - 2015	₽ 3.60M	P730K Tax advisory services P70K ASM
Isla Lipana & Co 2015		₽380K Tax consultancy
SyCip Gorres Velayo & Company (SGV & Co.) - 2014	₽ 6.86M*	₽ 0.70M

 $[\]hbox{*Includes Annual and Interim Audit of Financial Statements}.$

4) Medium of Communication

List down the mode/s of communication that the company is using for disseminating information.

IMI updates the investing public with strategic, operating, and financial information through adequate and timely disclosures filed with the SEC and the Philippine Stock Exchange (PSE). The following disclosures are readily available in the company's website:

- a. Structured and unstructured corporate disclosures
- b. Company website
- c. Analysts' briefings
- d. Press releases
- e. Annual report
- f. Stockholders' meeting

5) Date of release of audited financial report:

2015 Audited Financial Statement was released in March 15, 2016 while the 2016 Audited Financial Statement was released in March 10, 2017.

6) Company Website

Does the company have a website disclosing up-to-date information about the following?

Business operations	Yes
Financial statements/reports (current and prior years)	Yes
Materials provided in briefings to analysts and media	Yes
Shareholding structure	Yes
Group corporate structure	Yes
Downloadable annual report	Yes
Notice of AGM and/or EGM	Yes
Company's constitution (company's by-laws, memorandum and articles of association)	Yes

Should any of the foregoing information be not disclosed, please indicate the reason thereto.

7) Disclosure of RPT

Below are the details of the Company's Related Party Transactions which formed part of the Company's December 2016 audited financial statements:

In the ordinary course of business, the Group transacts with its related parties. The transactions and balances of accounts with related parties follow:

a. Transactions with Bank of the Philippine Islands, an affiliate

As of December 31, 2016 and 2015, the Group maintains current and savings accounts with BPI amounting to \$0.93 million and \$1.53 million, respectively.

Total interest income earned from investments with BPI amounted to \$4,247, \$25,698 and \$5,338 for the years ended December 31, 2016, 2015 and 2014, respectively.

The Parent Company has receivables from the plan assets managed by BPI amounting to \$0.30 million and \$0.20 million for the years ended December 31, 2016 and 2015, respectively.

b. Outstanding balances of the Group's related party transactions with its affiliates follow:

	Receivables/Deposits		Payables	
	2016	2015	2016	2015
Ayala Corporation Energy Holdings Inc.	\$482,844	\$-	\$-	\$-
Ayala Corporation	-	_	584,070	_
Innove Communication Inc. (ICI)	-	_	276	295
Globe Telecom, Inc. (GTI)	_	_	6,023	4,386
	\$482,844	\$-	\$590,369	\$4,681

- i. Transaction with ACEHI represents deposit required by the distribution utility (DU) in a form of cash in accordance with the distribution wheeling services agreement between ACEHI and the DU, to be returned to the Parent Company at the end of the contract term.
- ii. Payables to AC are nontrade in nature and pertain to transaction costs paid in advance in relation to VIA acquisition.
- iii. Payables to ICI are nontrade in nature and pertain to leased lines, internet connections and automated teller machines connections. These are noninterest-bearing and are due every month.
- iv. Payables to GTI pertain to billings for software and WiFi connections. These are due and demandable.
- c. Outstanding balances of transactions with subsidiaries from the Parent Company's point of view follow:

	Receiv	Receivables		es
	2016	2016 2015		2015
IMI EU/MX Subsidiaries	\$24,100,160	\$22,298,478	\$8,570	\$71
PSi	16,722,133	13,471,568	98,735	99,229
IMI Singapore	1,464,524	1,010,247	58,353	_
IMI Japan	992,531	992,795	604,196	527,563
IMI USA	261,963	251,917	370,856	292,243
STEL	191,271	214,955	1,449,193	1,756,603
IMI ROHQ	25,213	362,925	779,761	1,162,377
	\$43,757,795	\$38,602,885	\$3,369,664	\$3,838,086

The outstanding balances are eliminated upon consolidation.

i. Receivables from IMI EU/MX Subsidiaries, PSi, IMI Singapore, IMI Japan, IMI USA and STEL are nontrade in nature and pertain to operating cash advances made by the Parent Company. These are noninterestbearing and are due on demand.

Advances to PSi and IMI EU/MX Subsidiaries have a 90-day term subject to interest rates ranging from

1.00%% to 2.88% in 2016, from 1.25% to 2.85% in 2015 and from 2.33% to 2.73% in 2014.

Receivables from IMI ROHQ are nontrade in nature and represent the retirement expense for IMI ROHQ's employees to be funded by the Parent Company's retirement plan upon availment. In 2016, the retirement expense is being included in the service fees billed by ROHQ to the Parent Company.

Payables to STEL pertain to non-trade related transactions which include freight and handling charges, business travel expenses and consideration for the net assets transferred by STPH to the Parent Company. These advances are noninterest-bearing and are payable on demand.

ii. Payables to IMI ROHQ are nontrade in nature and pertain to services provided by IMI ROHQ to the Parent Company which serves as an administrative, communications and coordinating center for its affiliates. These advances are noninterest-bearing and are payable on demand.

- iii. Payables to IMI Japan and IMI USA are nontrade in nature and pertain to administrative expenses paid by the Parent Company on their behalf.
- d. Revenue/income and expenses from the Group's affiliates follow:

	Rev	venue/Incom	е		Expenses	
_	2016	2015	2014	2016	2015	2014
BPI	\$4,247	\$25,698	\$6,021	\$-	\$-	\$-
Manila Water Asia Pacific (MWAP)	_	_	9,868	_	_	_
TLI	_	_	7,371	1,045,948	1,093,559	1,115,426
AC	_	_	_	687,142	_	_
AG Legal	_	_	_	197,308	93,108	118,774
ICI	_	_	_	92,923	88,936	55,971
GTI	_	_	_	85,755	86,260	73,337
	\$4,247	\$25,698	\$23,260	\$2,109,076	\$1,361,863	\$1,363,508

Revenue/income from its affiliates pertains to the following transactions:

- i. Interest income earned from investments and gain on foreign currency forwards with BPI.
- ii. Rental income earned by STEL for the lease of its office premises to MWAP in 2014.
- iii. Revenue from TLI pertains to administrative services such as professional, clerical, financial and accounting services provided by the Parent Company to TLI in 2014.

Expenses incurred from related party transactions include:

- i. Rental expense from the lease contract with TLI (see Note 28).
- ii. Transaction costs related to VIA acquisition advanced by AC.
- iii. Consultations on legal matters and assistance on regulatory and legal requirements from AG Legal.
- iv. Building rental, leased lines, internet connections and ATM connections with ICI.
- v. Billings for cellphone charges and WiFi connections with GTI.
- e. Revenue and expenses eliminated at the Group level follow:
 - i. Intercompany revenues mainly pertain to billings of IMI USA and IMI Japan to IMI Singapore for recovery costs and billings to IMI Singapore and the Parent Company for management salaries of key management personnel under IMI ROHQ.
 - ii. Expenses incurred from related party transactions include interest expense of PSi, IMI MX and IMI CZ from loans granted by the Parent Company.

Compensation of Key Management Personnel of the Group

Compensation of key management personnel by benefit type follows:

	2016	2015
Short-term employee benefits	\$7,940,519	\$8,825,529
Post-employment benefits	280,248	361,372
Share-based payments	643,098	1,442,721
	\$8,863,865	\$10,629,622

When RPTs are involved, what processes are in place to address them in the manner that will safeguard the interest of the company and in particular of its minority shareholders and other stakeholders?

The Company and its subsidiaries, in their regular conduct of business, have entered into transactions with associates and other related parties principally consisting of advances and reimbursement of expenses and sales and purchases of goods on an arms basis and at current market prices at the time of the transactions.

No other transaction was undertaken by the Company in which any director or executive officer was involved or had a direct or indirect material interest.

To date, there are no complaints received by the Company regarding related-party transactions.

J. RIGHTS OF STOCKHOLDERS

1) Right to participate effectively in and vote in Annual/Special Stockholders' Meetings

(a) Quorum

Give details on the quorum required to convene the Annual/Special Stockholders' Meeting as set forth in its By-laws.

Quorum Required	Regular general meetings and duly called special meeting shall be constituted and pass resolutions, provided, over one-half (1/2) of the subscribed and outstanding capital is present or represented except in cases where the Corporation Law requires a greater number.
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(b) System Used to Approve Corporate Acts

Explain the system used to approve corporate acts.

System Used	By poll.
	The vote of stockholders representing a majority of the issued and outstanding capital stock entitled to vote is required. The Method of Voting is straight and cumulative.
	In all items for approval, each share of stock entitles its registered owner to one vote.
Description	In case of election of directors, each common stockholder may vote such number of shares for as many persons as there are directors to be elected or he may cumulate said shares and give one nominee as many votes as the number of directors to be elected multiplied by the number of his shares shall equal, or he may distribute them on the same principle among as many nominees as he shall see fit, provided that the whole number of votes cast by him shall not exceed the number of shares owned by him multiplied by the total number of directors to be elected.
	Voting will be acclamation and will be counted by shares and not per capita. For the purpose of electing directors, voting will be by ballot only if demanded by a stockholder, if there are more nominees than the number of directors to be elected and if it is necessary to determine the winning nominees.
	All votes will be counted and tabulated by the Office of the Corporate

Secretary and the results will be validated by the external auditor of the
Company, SGV & Co.

(c) Stockholders' Rights

List any Stockholders' Rights concerning Annual/Special Stockholders' Meeting that differ from those laid down in the Corporation Code.

Stockholders' Rights under The Corporation Code	Stockholders' Rights <u>not</u> in The Corporation Code	
Voting Right		
Pre-emptive Right		
Right of Inspection		
Right of Information	None	
Right to Dividends		
Appraisal Right		

Dividends

Stock Dividend-Common Shares

PAYMENT DATE	PERCENT	RECORD DATE
Sept. 24, 2010	15%	Aug. 31, 2010

Cash Dividends-Common Shares

PAYMENT DATE	RATE	RECORD DATE
March 19, 2014	USD 0.00140/ P 0.06319	March 3, 2014
March 19, 2015	USD 0.0042/ P 0.1868	March 4, 2015
March 10, 2016	USD 0.0046/ P 0.2204	February 23, 2016

Cash Dividends-Preferred Shares

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PAYMENT DATE	RATE	RECORD DATE		
May 21, 2013	8.25% p.a.	May 8, 2013		
August 23, 2013	8.25% p.a.	August 9, 2013		
November 22, 2013	8.25% p.a.	November 11, 2013		
February 21, 2014	2.90% p.a.	February 7, 2014		
May 21, 2014	2.90% p.a.	May 7, 2014		
August 22, 2014	14 2.90% p.a. August 7, 2014			
November 21, 2014	2.90% p.a.	November 7, 2014		
February 20, 2015	2.90% p.a.	February 6, 2015		
May 22, 2015	2.90% p.a.	May 8, 2015		
August 24, 2015	2.90% p.a.	August 7, 2015		

Dividend policy

Dividends declared by the Company on its shares of stocks are payable in cash or in additional shares of stock. The payment of dividends in the future will depend upon the earnings, cash flow and financial condition of the Company and other factors. There are no other restrictions that limit the payment of dividends on common shares.

Cash dividends are subject to approval by the Company's Board of Directors but no stockholder approval is required. Property dividends which may come in the form of additional shares of stock are subject to approval by both the Board of Directors and the stockholders of the Company. In addition, the payment of stock dividends is likewise subject to the approval of the SEC and PSE.

The Subsidiaries have not adopted any formal dividend policies. Dividend policies for the Subsidiaries shall be determined by their respective Boards of Directors.

(d) Stockholders' Participation

1. State, if any, the measures adopted to promote stockholder participation in the Annual/Special Stockholders' Meeting, including the procedure on how stockholders and other parties interested may communicate directly with the Chairman of the Board, individual directors or board committees. Include in the discussion the steps the Board has taken to solicit and understand the views of the stockholders as well as procedures for putting forward proposals at stockholders' meetings.

The agenda for the Annual Stockholders' Meeting, the detailed Definitive Information Statement and the unbundled proxy form are distributed to the stockholders on record 15 business days prior to the meeting to enable the stockholders to study and understand every agenda item of the meeting. During the annual stockholders' meeting, the Chairman of the Board encourages the stockholders to ask questions for each agenda or matters for approval during the meeting. The question and answer portion is documented in the minutes of the meeting.

- 2. State the company policy of asking shareholders to actively participate in corporate decisions regarding:
 - a. Amendments to the company's constitution
 - b. Authorization of additional shares
 - c. Transfer of all or substantially all assets, which in effect results in the sale of the company

The Company calls for a regular or special stockholders' meeting to propose to the stockholders the actions listed above. The details of the proposed actions are presented in the Definitive Information Statement which is made available to the stockholders. During the meeting, the Company's board and/or management present the proposed actions and encourage stockholders to ask questions. The affirmative vote of stockholders representing at least 2/3 of the issued and outstanding capital stock of the Company is required for the approval of the above items.

In cases of amendment of the Articles of Incorporation where written assent is allowed, a stockholder may deliver, in person or by mail, his vote directly to the Corporation.

- 3. Does the company observe a minimum of 21 business days for giving out of notices to the AGM where items to be resolved by shareholders are taken up?
 - a. Date of sending out notices:

March 15, 2016, 17 business days from date of meeting, the company did not meet the requirement of minimum 21 business days.

b. Date of the Annual/Special Stockholders' Meeting:

April 6, 2016

4. State, if any, questions and answers during the Annual/Special Stockholders' Meeting.

There were no questions raised during the Stockholders' Meeting.

5. Result of Annual/Special Stockholders' Meeting's Resolutions

Resolution	Approving	Against	Abstaining
Approval of Minutes of previous meeting	99.99%	-	-
Annual Report	99.99%	-	-
Election of Directors	99.93% - 99.96%	0.04%	-
Election of Auditors and fixing of	99.99%	-	-

their remuneration			
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6. Date of publishing of the result of the votes taken during the most recent AGM for all resolutions:

April 8, 2016.

(e) Modifications

State, if any, the modifications made in the Annual/Special Stockholders' Meeting regulations during the most recent year and the reason for such modification:

Modifications	Reason for Modification
None.	

(f) Stockholders' Attendance

(i) Details of Attendance in the Annual/Special Stockholders' Meeting Held:

Type of Meeting	Names of Board members / Officers present	Date of Meeting	Voting Procedure (by poll, show of hands, etc.)	% of SH Attending in Person	% of SH in Proxy	Total % of SH attendance
Annual	All	April 8, 2016	By Poll	68.4165%	0.2127%	68.6292%
Special	Not applicable					

(ii) Does the company appoint an independent party (inspectors) to count and/or validate the votes at the ASM/SSMs?

Yes. The company has engaged SyCip Gorres Velayo & Co. to validate the voting results of the company's annual stockholders' meeting since 2014.

(iii) Do the company's common shares carry one vote for one share? If not, disclose and give reasons for any divergence to this standard. Where the company has more than one class of shares, describe the voting rights attached to each class of shares.

Yes.

(g) Proxy Voting Policies

State the policies followed by the company regarding proxy voting in the Annual/Special Stockholders' Meeting.

	Company's Policies
	Proxies shall be in writing, signed by the stockholder or his duly authorized representative and filed before the scheduled meeting with the Corporate Secretary.
Execution and acceptance of proxies	A stockholder may designate any person of his choice to act as his proxy. Absent such designation or in cases where the designated proxy should fail to appear at the meeting, the Chairman of the meeting shall be deemed authorized and hereby directed to cast the vote as indicated by the voting stockholder or his proxy.
	If a duly accomplished and executed proxy is undated, the

	postmark or date of dispatch indicated in the electronic mail or, if not mailed, its actual date of presentation, shall be considered as the date of the proxy.
Notary	Not required.
Submission of Proxy	The stockholder may deliver in person or by mail his or her proxy forms directly to the Corporation through the Office of the Corporate Secretary not later than seven (7) business days prior to the meeting.
Several Proxies	Where a proxy is given to two or more persons in the alternative in one instrument, the proxy designated as an alternate can only act as proxy in the event of nonattendance of the other designated person. If the stockholder designates several proxies, the number of shares of stock to be represented by each proxy will be specifically indicated in the proxy form. Where the same stockholder gives two or more proxy forms, the latest one given is to be deemed to revoke all former proxies.
Validity of Proxy	The duly accomplished proxy form should be submitted to the Office of the Corporate Secretary not later than seven (7) business days prior to the date of the annual stockholders' meeting. Unless provided in the proxy, it will be valid only for the meeting for which it is intended. No proxy will be valid and effective for a period longer than five (5) years at any one time. Stockholders may vote by proxy at other corporate meetings even when the purpose thereof is not solely to elect the directors of the Corporation. Any reasonable doubt about the validity of the proxy shall be
Proxies executed abroad	resolved in favor of the stockholder. Proxies executed abroad shall be duly authenticated by the Philippine Embassy or Consular Office.
Invalidated Proxy	Proxy forms received after the prescribed date of submission shall be invalid. A proxy may be revoked at any time before the right granted is exercised, unless it is coupled with interest. The revocation may be done in writing, orally or by conduct (e.g. appearance of the stockholder of record at the meeting).
Validation of Proxy	The validation of proxy shall be conducted by the Committee of Inspectors of Proxies and Ballots at least five (5) business days prior to the date of the stockholders' meeting.
Violation of Proxy	No person making a solicitation shall solicit any undated or post-dated proxy or any proxy which provides that it shall be deemed to be dated as of any date subsequent to the date on which it is signed by the security holder. No security broker shall give any proxy, consent or authorization, in respect of any security carried for the account of a customer, to a person other than the customer, without the express written authorization of such customer.

(h) Sending of Notices

State the company's policies and procedure on the sending of notices of Annual/Special Stockholders' Meeting.

Policies Procedure

Written notice of each stockholders' meeting stating the date, time, and place and, for a special meeting, the purpose(s) for which the meeting is called, shall be given by the Corporation not less than 15 business days prior to the date of the meeting to each stockholder of record, to the stockholder's address as it appears on the record of stockholders of the Corporation. The written notice may be in paper, digital or electronic medium.

The notice of any meeting of the stockholders shall be deemed to have been given at the time when delivered personally or deposited in the post office, or sent electronically or by email and addressed as herein provided.

The Company may provide information or documents to a stockholder by email or by posting the information or documents on the website of the Company or another electronic network; provided that, a separate notice is given to the stockholder of such posting. In case the Company provides information or documents by electronic posting, the information or documents shall be deemed delivered or given upon the latter of (i) the posting of the information or documents or (ii) the giving of a separate notice to the stockholder of such specific posting.

The Company shall give notice and provide information or documents electronically, as provided, above, only to stockholders who have consented to receive notices, information, or documents by email or electronic transmission. A stockholder shall be deemed to have consented to receiving notices, information or documents electronically if he has provided an e-mail or electronic address to the Company and has not notified the Company in writing that he requires notices, information or documents to be given him in physical paper form.

(i) Definitive Information Statements and Management Report

Number of Stockholders entitled to receive	
Definitive Information Statements and	360
Management Report and Other Materials	
Date of Actual Distribution of Definitive	
Information Statement and Management Report	March 15, 2016
and Other Materials held by market	March 15, 2016
participants/certain beneficial owners	
Date of Actual Distribution of Definitive	
Information Statement and Management Report	March 15, 2016
and Other Materials held by stockholders	
State whether CD format or hard copies were	CD format, hard copies and electronic mail
distributed	CD Joinnat, Hara copies and electronic mail
If yes, indicate whether requesting stockholders	Yes, stockholders who wished to receive paper
were provided hard copies	copies of the Definitive Information Statement
were provided fidia copies	were provided with paper copies.

(j) Does the Notice of Annual/Special Stockholders' Meeting include the following:

Each resolution to be taken up deals with only one item.	Yes
Profiles of directors (at least age, qualification, date of first appointment, experience, and directorships in other listed companies) nominated for election/re-election.	Yes
The auditors to be appointed or re-appointed.	Yes
An explanation of the dividend policy, if any dividend is to be declared.	Yes
The amount payable for final dividends.	Yes
Documents required for proxy vote.	Yes

Should any of the foregoing information be not disclosed, please indicate the reason thereto.

2) Treatment of Minority Stockholders

(a) State the company's policies with respect to the treatment of minority stockholders.

Policies	Implementation
The Common strictly will are sith its religion with a second to the transfer of a facility of a left and	

The Company strictly adheres with its policies with respect to the treatment of minority stockholders.

A Director may be removed with or without cause, but directors shall not be removed without cause if it will deny minority shareholders representation in the Board.

The minority shareholders shall have the right to propose the holding of meetings and the items in the agenda of the meeting that relate directly to the business of the Corporation and are for legitimate business purposes.

In accordance with existing law and jurisprudence, minority shareholders shall have access to any and all information relating to matters for which the Management is accountable for and to those relating to matters for which the Management should include such information and, if not included, then the minority shareholders can propose to include such matters in the agenda of the stockholders' meeting; provided always that, this right of access is conditioned upon the requesting shareholder's having a legitimate purpose for such access.

(b) Do minority stockholders have a right to nominate candidates for board of directors?

Yes. All stockholders have the right to elect, remove and replace directors and vote on certain corporate acts in accordance with the Corporation Code.

Directors may be removed with or without cause, but directors shall not be removed without cause if it will deny minority shareholders representation in the Board.

K. INVESTORS RELATIONS PROGRAM

1) Discuss the company's external and internal communications policies and how frequently they are reviewed. Disclose who reviews and approves major company announcements. Identify the committee with this responsibility, if it has been assigned to a committee.

IMI's external announcements like press releases emanate from the Marketing Communications office, which is part of the Strategic Planning and Marketing Group. External announcements are approved by the IMI President and CEO as well as relevant Management Committee members. An important external communication policy that the company has is its policy on press releases, advertisements and marketing collaterals. It states that IMI adheres to truth in press releases, advertisements, and marketing collaterals, and that it does not engage in unethical practices.

The Human Resource Division handles internal communications.

2) Describe the company's investor relations program including its communications strategy to promote effective communication with its stockholders, other stakeholders and the public in general. Disclose the contact details (e.g. telephone, fax and email) of the officer responsible for investor relations.

	Details
(1) Objectives	To inform stakeholders of recent company developments, financial performance, and other relevant matters.
(2) Principles	The Company's investor relations program guided by the principles of full disclosures, transparency and fairness. The Company also implements uniform disclosure standards across

	all stakeholders.
(3) Modes of Communications	IMI communicates through the following modes of communication for its stakeholders:1. Structured and unstructured corporate disclosures
	2. Company Website 3. Analysts' Briefing
	4. Press Releases
	6. Annual Report
	7. International and local investor conferences 8. Stockholders' Meeting
	9. Conference calls
(4) Investors Relations Officer	Anthony Raymond P. Rodriguez
	IMI Investor Relations Unit
	Tel. No. 756-6840 local 5300
	Email: ir@global-imi.com

3) What are the company's rules and procedures governing the acquisition of corporate control in the capital markets, and extraordinary transactions such as mergers, and sales of substantial portions of corporate assets?

In case of merger or consolidation, it is the duty of the directors to promote shareholder rights, remove impediments to the exercise of shareholder rights and allow possibilities to seek redress for violation of their rights. They shall encourage the exercise of shareholders' voting rights and the solution of collective action problems through appropriate mechanisms. They shall be instrumental in removing excessive costs and other administrative or practical impediments to shareholders participating in meetings and/or voting in person. The directors shall pave the way for the electronic filing and distribution of shareholder information necessary to make informed decisions subject to legal constraints.

Name of the independent party the board of directors of the company appointed to evaluate the fairness of the transaction price.

The company engaged various accredited independent parties to issue fairness opinion reports for the Company's mergers and acquisitions of assets.

L. CORPORATE SOCIAL RESPONSIBILITY INITIATIVES

Discuss any initiative undertaken or proposed to be undertaken by the company.

Initiative	Beneficiary
donation to Children's Hour, a foundation that helps unalso stepped up its engagement with sustainability thro manufacturing technologies; and clean technology bus	cts such as blood donation drive; medical outreach; and inderprivileged Filipino schoolchildren. The company has bugh its Environment, Health, and Safety Program; green siness ventures. These programs embed sustainability in de efforts to facilitate solutions through the design and

M. BOARD, DIRECTOR, COMMITTEE AND CEO APPRAISAL

Disclose the process followed and criteria used in assessing the annual performance of the board and its committees, individual director, and the CEO/President.

	Process		Criteria
Board of Directors	The Board shall conduct a self-	(i)	Knowledge – Whether the Board possesses
	evaluation where all the board		adequate information on industry trends and
	members shall participate. An		overall business environment;

		/···	
	outside consultant may be employed to conduct simultaneous evaluation of the Board's performance.	(iii)	Strategy and Implementation – Whether the Board has adopted appropriate corporate strategy and whether the same has been effectively implemented; Risk Management – Whether the Board has a keen understanding of the types of risks to which the Corporation may be exposed and would be vulnerable, and whether it has adopted appropriate systems and processes to manage these risks; Corporate Ethics – Whether the Board has taken the lead role to ensure faithful compliance with all the applicable laws and rules, and the Corporation's By-laws, Manual of Corporate Governance, Code of Conduct and Ethics and other relevant company policies; and Internal Control/Oversight Function – Whether the Board has taken reasonable steps to ensure that the Corporation is properly managed, including monitoring of the operational and financial results.
Board Committees	The Board Committees shall assess their respective performance. The Board may conduct simultaneous evaluation of the performance of each Board Committee.	(ii) (iii)	Committee Organization – Whether the Committee is composed of appropriate number of Directors with the right balance of skills, experiences and backgrounds to ensure the proper performance of the roles and responsibilities of the Committee;
Individual Directors	The Board shall assess the performance of its individual members.		Knowledge – Whether the Director has an indepth knowledge of the Corporation's business and strategic direction; Participation – whether the Director attended all, some or only a few of the meetings of the Board and of the committees in which he/she is a member, and whether he/she made valuable contributions in the discussion of matters before the Board and/or the committees; and Fair Dealing – whether the Director conducted fair business transactions with the Corporation and ensured that his/her personal interest did not conflict with the interest of the Corporation.
CEO/President	The Board shall assess the performance of the President and CEO, and other key management officials.	(i)	Compliance – Whether the President and CEO, and other key management officials have taken steps to ensure the Corporation's compliance with all the legal requirements in the management of its affairs; Administration – Whether the President and CEO, and other key management officials have

effectively managed the day-to-day operations
of the Corporation towards the achievement of
the organization's goals and objectives;
(iii) Knowledge, Skills and Competence – whether
the President and CEO, and other key
management officials possess appropriate
knowledge, skills and competence essential to
the due performance of duties;
(iv) Corporate Ethics – Whether the President and
CEO, and other key management officials have
consistently demonstrated integrity and
observed the corporate core values; and
(v) Board-Management Relationship – Whether
the President and CEO, and other key
management officials have worked closely with
the Board and provided the latter with
complete, adequate information on the
operations and affairs of the Corporation in a
timely manner.

N. INTERNAL BREACHES AND SANCTIONS

Discuss the internal policies on sanctions imposed for any violation or breach of the corporate governance manual involving directors, officers, management and employees

Violations Sanctions

To strictly observe and implement the provisions of the Company's Corporate Governance Manual, the following penalties shall be imposed after notice and hearing, on the Corporation's directors, officers, staff, in case of violation of any of the provisions of the Manual:

- In case of first violation, the subject person shall be reprimanded;
- In case of second violation, suspension from office shall be imposed. The duration shall be at the reasonable discretion of the Board, depending on the gravity of the violation;
- For third violation, removal from office. The commission of a third violation of this manual by any member of the Board shall be a sufficient cause for removal from directorship.

AIME AUGUSTO ZOBEL DE AYALA
Chairman, Board of Directors

Chief Executive Officer

HIROSHI NISHIMURA Independent Director

EDGAR O. CHUA Independent Director

Vice President, Deputy CFO & Group Controller
Compliance Officer

SUBSCRIBED AND SWORN to before me this ______, affiants exhibiting to me their respective Passports as follows:

NAME	PASSPORT NO.	DATE & PLACE OF ISSUE
Jaime Augusto Zobel de Ayala	EC4856934	4 August 2015 – Manila
Arthur R. Tan	EB9832108	17 December 2013 – Manila
Hiroshi Nishimura	TZ0841499	17 July 2013 – Embassy of Japan (PH)
Edgar O. Chua	EC1610571	11 July 2014 – Manila
Jaime G. Sanchez	PO280699A	19 September 2016 – Batangas City

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